

SPRING CITY BOROUGH COUNCIL MEETING

OCTOBER 5TH, 2009 - 7:30 P.M.

President Trego called the council meeting to order.

The following members were present: Councilmen McCarthy, Trego, Kratz, Burns, Watts, Beard, DiGiuseppe, Mayor Weiss, Solicitor Romain, and Borough Administrator Rittenhouse.

Councilman Watts motioned to approve the minutes of the September 8th, 2009 council meeting. Councilman Kratz seconded. Motion carried.

MAYOR:

Mayor Weiss reported the following maintenance was performed on the 2007 Ford Crown Victoria vehicle during the month of September: brake pads, and rotors were replaced on the front brakes, and the oil and filter was changed.

COMMITTEE REPORTS:

STREETS AND UTILITIES: Councilman Beard gave the following Streets Department Report for the month of September, 2009. **TRASH DISPOSAL** - 101.0 tons of refuse were hauled to the Lanchester Landfill in Honeybrook, PA by J.P. Mascaro & Sons from August 24, 2009 to September 21, 2009. Also, one load of refuse weighing 7.5 tons was hauled to the Lanchester Landfill by the Borough. Seventeen (17) bulk trash pickups were requested during the month. **RECYCLING** - The Borough collected 23 loads of yard waste in September and stored it at the Borough's Compost Site on Gay Street. **STREET WORK** - Routinely cleaned the stormwater inlets at various locations in the Borough. Pumped the ponding water on East Bridge on three (3) occasions. Flushed the stormwater inlet at New & Main Streets. **MAINTENANCE** - Mowed and trimmed the grass on all Borough properties. Trimmed tree branches around the sewer plant fence and also low hanging branches on Brown Street, Hall Street, King Street, Cedar Street, Wall Street, and South Main Street. Winterized the pole building. Emptied the trash receptacles weekly at all of the recreation areas. The Basketball standards were remounted at the courts located in the parking lot on Brown Street. Tuned up the leaf vacuum machine and changed the oil and filter. Cleaned out the pole barn at the sewer plant. Assisted the sewer plant operator with miscellaneous items at the plant. Performed the required MS4 inspections at all of the stormwater outfalls and water conveyances.

SANITATION AND SURFACE WATER: Councilman Watts gave the following Wastewater Treatment Plant Report for the month of September, 2009. The average daily flow for the month of September was 423,000 gallons per day. The peak flow was recorded at 811,000 gallons on September 12th, 2009 during a two day rain event of 2.8" of rain. The chlorine contact tanks were pumped down and cleaned during the month. A single phase hydromatic grinder pump was rebuilt and returned for the King Street Pump Station. (\$2,992.00) There was a leak in the 6" copper line on the sludge heat exchanger at the main plant building. T&T Lanco replaced several sections of the pipe to correct the problem. (\$3,216.00) At the Main Street Pump Station there was a malfunction on one of the motor starters which caused a pump to burn out. The pump was rebuilt and new motor starters were installed on both pumps. (\$2,035.00)

POLICE:

Councilman Kratz reported the police committee met on September 17th, 2009. Chief Sherman reported there will be an extra officer on traffic duty from October 5, 2009 through October 7, 2009. Also, Officer Wyatt is still out on disability and is expected to return to work later this month.

Councilman Kratz read the police report for September, 2009 as follows: Complaints 207; burglary 1; theft 8; criminal mischief 6; traffic citations issued 29 of which 9 were for speeding; criminal arrests 19; accidents 8; parking tickets issued 8. **Assisted other departments as follows:** East Vincent 11 times (3 domestics, prowler call, traffic stop, suspicious condition, 2 accidents, 2 DUI's, and pedestrian stop); Limerick 1 time (check on vehicle); Royersford 3 times (traffic control, DUI, domestic,); East Coventry 1 time (Act 64); Phoenixville 2 times; (transport, and search of female). **Other departments assisting Spring City were as follows:** East Vincent 7 times (2 domestics, burglary, theft, Act 64, fight, and suspicious person); East Pikeland 5 times (burglary, theft, fight, DUI, and suspicious person); Limerick 2 times (burglary, and runaway); East Coventry 3 times (traffic stop, fight, and suspicious person); Royersford 1 time (burglary). **Mileage traveled during the month of September :** Car 14-1(2009 Dodge) 1,299 miles; Car 14-2 (2007 Ford) 1,525 miles which made a total of 2,824 miles. **Gas used during the month of September:** Car 14-1 (2009 Dodge) 148.4 gallons, Car 14-2 (2007 Ford) 151.1 gallons which made a total of 299.5 gallons of gas used during the month.

FINANCE & ORDINANCE:

Councilman McCarthy reported the Finance & Ordinance Committee met on September 23, 2009 and briefly discussed Act 32 and many of the items on tonight's agenda. He also noted that Administrator Rittenhouse updated the committee on the Hunsberger Tract Project and the trail easement that was returned to the county.

ZONING, HOUSING & PROPERTY:

Administrator Rittenhouse reported there were eleven(11) building permits issued during the month of September, 2009. James Bergey, 149 Walnut Street, vinyl siding; Mike Gambone, 325 Yost Avenue, repair front porch; Francis Moore, 231 Yost Avenue, repair front porch; Patricia Winner, 151 Walnut Street, vinyl siding; Ted Wilby, 103 S. Main Street, sunroom; Blue Iron, LLC, 29 N. Main Street, plumbing; Blue Iron, LLC , 29 N. Main Street, drywall-renovations; Blue Iron, LLC, 29 N. Main Street, electric; Blue Iron, LLC, 29 N. Main Street, repairs-renovations; Chris Wagner, 61 N. Church Street, roof; Mike Vergaldi, 155 Poplar Street, electrical. Estimated cost of construction for the month of September, 2009 was \$76,600. Permit fees collected for the month of September, 2009 was \$1,710.50.

PLANNING:

Copies of the Planning Commission minutes were distributed to all members of council.

Councilman Burns reported the Planning Commission met on September 16, 2009, and they discussed and voted to recommend to council approval for the subdivision plan for Mowrey-Latshaw Hardware at 77-83 N. Main Street.

Also, they discussed the submittal of an Act 537 Sewage Facility Planning Module to PA DEP with URDC consultant, Phil Hunsberger and Anthony Price, the Borough's Sanitary Engineer, for the Telvil development at South Main Street and Hunsberger Road.

The consultant, Mr. Hunsberger, also brought up two other issues, one being the use of Belgian Block curbs and the other being the layout of some sidewalk options.

EMERGENCY SERVICES & PUBLIC SAFETY:

Administrator Rittenhouse advised council that Joe Lorman, Jr. , the Borough's Emergency Management Coordinator, will be holding a PECO practice drill for his group on Tuesday, October 13, 2009, 7:00 p.m.

FINANCIAL REPORTS: (Posted)

APPROVAL OF REPORTS:

Councilman Watts motioned to approve the committee reports as presented. Councilman Burns seconded. Motion carried.

PUBLIC COMMENT:

Phil Hunsberger, a consultant with URDC for the Telvil subdivision plan, introduced himself to the members of council. He will be participating later on an agenda item.

UNFINISHED BUSINESS:

1. SFYAL Lease Agreement

Solicitor Romain presented to council a proposed final lease agreement between the Spring-Ford Youth Athletic League and Spring City Borough for the ball fields at the Wall Street baseball complex. Councilman Burns noted a few corrections that need to be made on the agreement.

Councilman Beard motioned the Borough approve and sign the non-residential lease for the Spring-Ford Youth Athletic League Complex. Councilman Watts seconded. Motion carried.

2. Proposed Right-to-Know-Open Records Ordinance.

Solicitor Romain reviewed the contents of the proposed Right-to-Know ordinance with Council.

Councilman Watts motioned to advertise for adoption the ordinance for the Right-to-Know-Open Records Act. Councilman Burns seconded. Motion carried.

3. Proposed Skate Boarding Ordinance.

Council held a discussion on the proposed ordinance to regulate skate boarding in the Borough.

Councilman Watts motioned to advertise for adoption the ordinance regulating skate boarding in Spring City Borough. Councilman DiGuiseppe seconded. Motion carried.

4. Time Extension Letter and a Sewage Planning Module for the Hunsberger Tract.

Councilman Burns motioned to accept the letter from John W. Garis of Telvil Corporation granting borough council a 90-day extension to the statutory review period decision date for the proposed subdivision plan at South Main Street and Hunsberger Road which would revise the decision date to January 10, 2010. Councilman Watts seconded. Motion carried.

Councilman Watts motioned to adopt Resolution Number 2009-16 for the submittal of a sewage planning module for the Hunsberger Tract to the Pennsylvania Department of Environmental Protection. Councilman Burns seconded. Motion carried.

5. Motion to Advertise for Bids for the Phase II Streetscapes Project.

Administrator Rittenhouse informed council that URDC consultant, Drew Sonntag, notified him that Penn Dot has completed their review of the Borough's Phase II Streetscapes plan on Main & Bridge Streets and the Borough can proceed with authorizing the advertisement for bids.

Councilman Beard motioned to approve advertising for bids for the next phase of our streetscapes project on North Main & Bridge Streets. Councilman McCarthy seconded. Motion carried.

6. Mowrey-Latshaw Subdivision Plan.

Councilman Burns motioned to adopt Resolution Number 2009-15 approving, subject to conditions, the subdivision plan for Mowrey-Latshaw Hardware Company. Councilman Watts seconded. Motion carried.

NEW BUSINESS:

1. Leaf Vacuum Collection Program.

Administrator Rittenhouse reported the Borough's leaf vacuum collection program will begin on **Tuesday, October 6, 2009** and continue **through Friday, December 4, 2009**. Days and times will vary with each neighborhood. The leaf-vac collection will start on Tuesday at the southern end of the Borough on Pikeland Avenue and work towards the north side of the Borough towards King Street. Weather permitting, the leaf vacuum unit will collect leaves on all Borough streets at least once per week. Leaves should be raked in piles into the gutter on the streets. Raked leaf piles should be under four (4) feet in length and not more than two (2) feet high. Residents may also bag leaves for Tuesday pick-up each week during the leaf collection season. Bagged leaves should be placed at the curb. The Borough also asks that residents park away from the leaf piles for safety purposes and to allow adequate room for the crews and leaf vacuum unit to make collections.

2. Pension Resolutions.

Councilman Watts motioned to adopt Resolution #2009-11 to appoint Borough Administrator Rittenhouse as the Chief Administrative Officer of the Non-Uniform Employee Pension Plan. Councilman Beard seconded. Motion carried.

Councilman Watts motioned to adopt Resolution #2009-12 to appoint Borough Administrator Rittenhouse as the Chief Administrative Officer of the Police Pension Plan. Councilman Beard seconded. Motion carried.

Councilman Watts motioned Resolution #2009-13 be adopted which states no employee contributions are necessary to the Non-Uniform Pension Fund based on the submittal of the Actuarial Study on the 2010 Municipal Pension Plan obligation and that the municipal obligation for 2010, if paid by December 31, 2010 is \$41,314.00 as shown on the 2010 Actuarial Study. Councilman Beard seconded. Motion carried.

Councilman Watts motioned Resolution #2009-14 be adopted which states no employee contributions are necessary to the Police Pension Fund based on the submittal of the Actuarial Study on the 2010 Police Pension Plan obligation and that the municipal obligation for 2010 if paid by December 31, 2010 is \$19,151.00 as shown on the 2010 Actuarial Study. Councilman Beard seconded. Motion carried.

3. 2009 Receipt and Distribution of the Foreign Fire Insurance Premium Tax.

The 2009 Commonwealth Fireman's Relief Funds check in the amount of \$18,614.06 was received by the Borough on September 17, 2009.

Councilman Watts motioned to distribute the 2009 Fireman's Relief Funds in the amount of \$18,614.06 to the Liberty Fire Company. Councilman Burns seconded. Motion carried.

4. Liberty Fire Company Request for Fire Prevention Activities on October 9, 2009.

Joe Lorman, Jr. submitted a letter to Chief Sherman and Borough Council requesting the presence of a police officer and posting and closing Main Street between Hall Street and Chestnut Street on October 9, 2009 between 5:30 p.m. and 10:00 p.m. for the Liberty Fire Company's annual fire prevention day activities.

Councilman Watts motioned to approve the written request from Joe Lorman of the Liberty Fire Company. Councilman DiGuiseppe seconded. Motion carried.

5. Library Building Project.

Terry McCarthy, Library Board President, addressed council regarding their plans to construct a new library building at Wall & Brown Streets. They are being assisted on the project by contractual agreement with the Chester County Economic Development Council and the Chester County Industrial Development Authority.

Mrs. McCarthy is seeking a letter from the Borough supporting the Library's Building project.

Councilman McCarthy motioned to authorize Administrator Rittenhouse to prepare and mail a letter of support for the Library Board of Trustee's proposed new building at Wall & Brown Streets. Councilman DiGuiseppe seconded. Motion carried.

COUNCIL COMMENTS:

Councilman Burns requested permission on behalf of the Spring City Lions Club to hold the annual Spring City Halloween Parade on Main Street on Tuesday, October 27, 2009, rain date, Thursday, October 29, 2009, starting at 7:00 p.m. Main Street will need to be closed from Yost Avenue to Pikeland Avenue for this event and no parking signs need to be posted.

A written notice was also distributed to council representatives about this event.

Councilman Watts motioned to grant permission to the Spring City Lions Club to use Main Street on October 27, 2009 or October 29, 2009 for their annual Halloween Parade. Councilman McCarthy seconded. Motion carried.

Administrator Rittenhouse informed council that he is currently working on a proposed budget for 2010. He will be mailing a copy of the proposed budget and supporting documentation the week of October 12, 2009.

He advised council that he will be discussing the proposed budget with the Finance & Ordinance Committee at their committee meeting on October 28, 2009. All councilors are welcome to attend to discuss any items prior to the November 2, 2009 council meeting.

READING OF THE PAYMENT OF THE BILLS:

GENERAL ACCOUNT: (OFFICE) H.A. Berkheimer, Inc. \$1,088.34; PECO \$499.80; Baer Romain, LLP \$2,004.89; AT&T \$36.92; Beth Ann's Flowers \$51.95; Verizon \$68.49; T-Mobile \$45.47; Office Depot \$66.68; Provident \$91.58; PAW \$18.95. **TOTAL:** \$4,164.47. **(STREETS)** PECO \$48.03; Chester County Solid Waste Authority \$6,374.53; H.A. Weigand, Inc. \$159.50; Oehlert Bros. Inc. \$637.08; Robert E. Little, Inc. \$109.39; AirGas \$25.06; Mowery-Latshaw, \$208.59; CarQuest \$120.27; Wensel's Truck Repair \$160.86; Eagle Disposal of PA \$3,465.45; Provident \$36.74; J.P. Mascaro & Sons \$11,373.74; East Vincent Township \$762.62. **TOTAL:** \$23,481.46. **(POLICE)** Oehlert Bros. Inc. \$1,467.21; Baer, Romain, LLP \$288.00; Verizon \$221.98; Crystal Springs \$28.45; PAW \$653.86; Nextel \$112.90; Office Depot \$27.01; Provident \$111.10; New Street Auto Service, Inc. \$421.67; Staples \$112.90. **TOTAL:** \$3,445.08.

SEWER ACCOUNT: PECO \$2,197.56; M.J. Reider Associates, Inc. \$815.00; Oehlert Bros. Inc. \$147.49; Controlex \$5,027.00; Travelers Flood Insurance \$1,391.00; Pennsylvania One Call System, Inc. \$11.70; Action Data Services, Inc. \$299.55; EEMA \$3,091.78; Mowrey-Latshaw \$167.97; United Laboratories \$822.92; Derstine Company, LLC \$1,722.00; Baer Romain,LLP \$5,524.50; Pottstown Roller Mills \$283.40; AT&T \$19.65; Verizon \$89.44; A.J. Blosenski, Inc. \$500.00; Crystal Springs \$6.75; Buckman's, Inc. \$570.37; T&T Lanco, Inc. \$3,216.00; Provident \$28.11; Acqua Dynamic Systems, Inc. \$170.00; EPWPCOA \$40.00; J.C. Ehrlich Co., Inc. \$42.00; PAW \$84.98. **TOTAL:** \$26,269.17.

STREET LIGHTING FUND: PECO \$4,274.69. **TOTAL:** \$4,274.69.

WORKER'S COMPENSATION FUND: Ron Black Agency \$6,679.25. **TOTAL:** \$6,679.25.

BUILDING & PROPERTY FUND: Crystal Springs \$4.12; Office Depot \$117.82. **TOTAL:** \$158.94.

INSURANCE FUND: PIRMA \$52,690.80. **TOTAL:** \$52,690.80.

PARK & RECREATION FUND: Potty Queen \$80.00. **TOTAL:** \$80.00.

PLANNING, ZONING & HOUSING FUND: Motley Associates, Inc. \$2,441.40 **TOTAL:** \$2,441.40.

ENGINEERING & CONSULTING FUND: Motley Associates, Inc. \$78.00. **TOTAL:** \$78.00.

CRP GRANT ENGINEERING: Urban Research & Development Corporation \$6,787.00. **TOTAL:** \$6,787.00.

Councilman Watts motioned the bills be approved for payment as read. Councilman Kratz seconded. Motion carried.

ANNOUNCEMENTS:

President Trego announced the following meetings are scheduled for October, 2009: **Peco Practice Drill**, Tuesday, October 13, 2009, 7:00 p.m.; **Police Committee**, Thursday, October 15, 2009, 7:00 p.m.; **Planning Commission**, Wednesday, October 21, 2009, 7:00 p.m.; **Finance & Ordinance Committee**, Wednesday, October 28, 2009, 6:30 p.m.

ADJOURNMENT:

Councilman Watts motioned the meeting be adjourned as there was no further business to come before Borough Council. Councilman Kratz seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse
Borough Administrator