

SPRING CITY BOROUGH COUNCIL MEETING

APRIL 7TH, 2008 - 7:30 P.M.

Vice-President McCarthy called the meeting to order and led Council in the Pledge of Allegiance to the Flag.

The following members were present: Councilmen McCarthy, Watts, Beard, Kratz, Burns, Mayor Weiss, Solicitor Romain, and Borough Administrator Rittenhouse.

Councilman Watts motioned to approve the minutes of the March 3rd, 2008 council meeting. Councilman Kratz seconded.

MAYOR:

Mayor Weiss reported the following vehicle maintenance was performed on the police vehicles - 2005 Ford - lube and oil change, service transmission, replaced the rear tires; 2007 Ford - lube and oil change, replaced the thermostat, the fan, and fan relay.

He advised Council that an extended warranty was purchased for the 2007 Ford.

Also, he advised Council that part-time officer, Shaun Yocum submitted a letter of resignation effective March 27, 2008.

COMMUNICATIONS:

1. A letter from the Chester County Board of Commissioners advising the Borough that our request for county funding under the County's Community Revitalization Program has been approved in the amount of \$680,000.00.
2. A letter from Penn Dot advising the Borough that our 2008 Act 655 Liquid Fuels Tax Allocation will be for the amount of \$66,447.81.
3. A letter of resignation from part-time police officer, Shaun Yocum.

COMMITTEE REPORTS:

STREETS AND UTILITIES: Councilman Beard gave the following Streets Department Report for the month of March, 2008. **TRASH DISPOSAL** - 86.02 tons of refuse were hauled to the Lanchester Landfill in Honeybrook, PA by J.P. Mascaro & Sons from 2/25/08 through 3/21/08. One load of refuse weighing 5.37 tons was hauled to the Lanchester Landfill by the Borough. Eighteen (18) bulk trash pick-ups were requested during the month of March. **RECYCLING** - Two loads of scrap metal weighing approximately 1.34 tons were transported to Phoenixville Scrap Company. **STREET WORK** - Routinely cleaned debris from the stormwater inlets at various locations throughout the Borough. Patched potholes at various locations (South Main Street, Airy Alley, Orchard Alley, Schoolhouse Alley, Cedar Street and Yost Avenue and Plum Alley, and Glass Avenue). **MAINTENANCE** - Cleaned the garage bays. Replaced the stop signs at Yost Avenue and Wall Street and Schoolhouse Alley and Glass Avenue. Cut up and removed a fallen tree on the Riverfront Trail. Built a new trash storage box for use at the Community Pool. Replaced boards on the benches at the pool. Replaced the seats on the swings at the Poplar Street Play Area. Removed graffiti from the floor of the pavilion at Brown Street Park. **MISCELLANEOUS** - Received written authorization approval labels from PA DEP for the Waste Transportation Safety Program for our refuse truck.

SANITATION AND SURFACE WATER: Councilman Watts gave the following Wastewater Treatment Plant Report for the month of March, 2008. The flow equalization tank payment No. 3 for the County CRP Grant Program was approved by the County during the month. The total payment due for this payment application is \$127,035.00, broken down as follows: County Funds - \$106,025.00; Borough Funds - \$21,010.00. Due to weather delays and subsurface conditions, a time extension change order was issued to the contractor for the EQ Tank Project. The new contact completion date is June 13, 2008. There were no problems at the plant during the heavy rains that occurred during the month. There have been no permit violations and all testing is within the DMR compliance limits.

There is a continual problem with rags and debris getting through the bar screen and into the flows through the clarifiers. This appears to be causing the gears and shafts of the flight mechanisms to malfunction. Part of the EQ Tank Project is replacing the current bar screen with a new bar screen which should help eliminate most of the debris getting into the tanks.

Environmental Engineering did recalculations on the tapping fee for new sewer connections and submitted spreadsheets to the Borough which recommends the new fee be set at \$4,750.00 per connection. This item is on the agenda for an amendment to the ordinance. The plant pick-up truck was inspected on March 21, 2008; oil and filter was changed, rear shocks replaced, installed 2 new front tires, adjusted rear brakes, and fixed a leak in the cooling system (cost \$841.75). The annual Chapter 94 report was completed and submitted to PA DEP during the month.

POLICE:

Councilman Kratz reported the police committee met on Tuesday, March 25, 2008 and discussed the resignation of Officer Yocum, the parking at the intersection of Bridge and North Church Street, participation at the Lion Club National Night Out on August 5, 2008, and an upcoming seminar for a Field Sobriety Training Course.

Councilman Kratz read the following police report for the month of March, 2008. Complaints 187; burglary 1; theft 4; criminal mischief 6; traffic citations issued 41 of which 21 were for speeding; criminal arrests 12; accidents 3; parking tickets issued 4. **Assisted other departments as follows:** East Vincent 3 times (domestic, accident, and burglary); Royersford 4 times (domestic, accident, traffic stop, and disturbance); East Coventry 2 times (traffic stop and mental subject); East Pikeland Township 4 times (traffic stop, and 3 vehicle stops). **Other departments assisting Spring City were as follows:** East Vincent 5 times (drug arrest, alarm, traffic stop, domestic, and subject sleeping in car); East Pikeland 1 time (missing person); Upper Providence 1 time (DUI); Royersford 5 times (alarm, traffic stop, public drunkenness, and 2 DUI's). **Mileage traveled during the month of March:** Car 14-1 (2005 Ford) 1,753 miles; Car 14-2 (2007 Ford) 1,424 miles which made a total of 3,177 miles. **Gas used during the month of March:** Car 14-1 (2005 Ford) 225.9 gallons, Car 14-2 (2007 Ford) 152.5 gallons which made a total of 378.4 gallons of gas used during the month.

ZONING, HOUSING & PROPERTY:

Borough Administrator Rittenhouse reported there were seven (7) building permits issued during the month of March, 2008. Estimated cost of construction for the month of March, 2008 was \$53,850.00. Permit fees collected for the month of March, 2008 was \$451.25. Patricia Herbert, 230 Bridge Street, windows; John Bernat, 424 New Street, electric; John Bernat, 424 New Street, patio; Stephano Brothers, 245 S. Cedar Street, sign 13x2; Jonathan Godewski, 10 N. Church Street, fence; Richard Rowland, 308 S. Church Street, shed 18x12; Iris Blanche, 163 S. Wall Street, fence.

Administrator Rittenhouse also noted that there are two (2) pending zoning hearing applications which should be scheduled within the next few weeks. One is for Stephano Brothers, Highview Garden Apartments for two signs (variance for size requirements), the other is for variances to Article IV, Section 402, A,B, and E, submitted by Andrew and Kristi Venezia for property located at 40 Wall Street.

PLANNING:

Administrator Rittenhouse advised Council that the Planning Commission meeting minutes will be distributed to council members in their packets with the council meeting minutes.

Vice-President McCarthy reported that the Planning Commission discussed the preliminary subdivision plan for the Hunsberger Tract at their March meeting and asked council members to try to attend any future meetings if possible so they are familiar with this subdivision plan.

REPORTS:

Administrator's Report.....	Page 4
Tax Collector's Reports.....	Pages 5 and 6
Financial Reports.....	Pages 7 and 8
Sewer Fund & Police Pension Fund Reports.....	Pages 9 and 10

Councilman Watts motioned the committee reports be approved as presented. Councilman Beard seconded. Motion carried.

PUBLIC COMMENT:

Adam Miller, 415 South Main Street, Spring City, PA inquired about the street sweeping start date in the Borough.

UNFINISHED BUSINESS:

1. 501 S. Main Street Land Development Plan.

Councilman Watts motioned to accept the letter from David Dratch, associate council for Gambone Development Company, for 501 South Main Street, L.P. granting Borough Council a 120-day extension on the statutory review period decision date for his proposed land development plan application at 501 South Main Street, which would revise the decision date to August 13, 2008. Councilman Beard seconded. Motion carried.

2. Conditional Use Hearing – 501 S. Main Street , L.P. – Continuance.

Vice-President McCarthy noted this item will be discussed at the end of the agenda.

3. Municibid – Sale of Trash Truck.

Administrator Rittenhouse informed Council that all of the necessary steps have been completed to place the sale of the 1997 GMC Trash Truck on the municibid web site. The final bid deadline is 2:00 p.m., April 29, 2008. All information on the bids received will be discussed at the May 5, 2008 Borough Council meeting for possible award.

4. Phase I Completion - CRP Streetscapes Project.

Administrator Rittenhouse advised Council that the completion of the Phase I Streetscapes project from New Street to Yost Avenue is scheduled to start in mid May. He said he will update council if any changes occur.

ADMINISTRATOR'S REPORT FOR THE MONTH OF:

FEBRUARY, 2008

The following figures represent the balance in each Department as appropriated in the 2008 Budget.

GENERAL GOVERNMENT

% UNSPENT

General Government	\$ 106,026.16	84%
Protection to Persons and Property	\$ 342,767.56	85%
Planning, Zoning and Housing	\$ 35,479.27	85%
Streets and Highways	\$ 417,827.89	84%
Street Repaving	\$ 90,500.00	100%
Parks and Recreation	\$ 21,560.98	100%
Insurance	\$ 50,420.00	100%
Street Lighting	\$ 43,734.97	84%
Library	\$ 12,500.00	100%
Liberty Fire Company	\$ 21,800.00	100%
Association Dues and Expenses	\$ 1,200.00	100%
Building and Property	\$ 19,272.19	99%
1% Tax Collection	\$ 8,111.47	90%
OPT Tax Collection	\$ 140.94	94%
Workers' Compensation	\$ 15,135.75	61%
Engineering and Consulting	\$ 12,837.40	78%
CRP Grant – Engineering	\$ 46,840.00	100%

SEWER ACCOUNT

\$ 463,997.81 86%

This report reflects all wages and bills paid through February 29, 2008.

Tax Collector's Monthly Report to Taxing Districts

For the Month of MARCH, 2008SPRING CITY BOROUGH Taxing District

	Real Estate	Interim/Other	Per Capita/Other	Other
A. Collections				
1. Balance Collectable - Beginning of Month	374,097.62	218.93	7,360.00	7,873.75
2A. Additions: During the Month (*)		92.98		
2B. Deductions: Credits During the Month - (from line 17)				
3. Total Collectable	374,097.62	311.91	7,360.00	7,873.75
4. Less: Face Collections for the Month	225,740.86	45.68	2,685.00	2,373.75
5. Less: Deletions from the List (*)				
6. Less: Exonerations (*)				
7. Less: Liens/Non-Lienable Installments (*)				
8. Balance Collectable - End of Month	148,356.76	266.23	4,675.00	5,500.00
B. Collections				
9. Face Amount of Collections - (must agree with line 4)	225,740.86	45.68	2,685.00	2,375.75
10. Plus: Penalties		4.57		
11. Less: Discounts	4,524.99		53.70	48.95
12. Total Cash Collected per Column	A.221,215.87	B. 50.25	C.2,631.30	D.2,326.80
13. Total Cash Collected - (12A + 12B + 12C + 12D)				226,222.22

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

AMOUNT REMITTED DURING THE MONTH OF MARCH 2008

2/29/08	2,806.76
3/5/08	10,974.37
3/7/08	7,347.91
3/10/08	6,436.93
3/12/08	9,186.96
3/17/08	12,587.48
3/19/08	23,248.13
3/21/08	24,564.65
3/25/08	12,632.13
3/26/08	20,989.68
3/28/08	69,073.68
3/31/08	26,373.59

TOTAL	226,222.22
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The Report of the Treasurer of the Borough of Spring City, Pa. at the close of
business March 31, 2008

Balance as of last report	\$1,820,592.69
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Deposits Sec'y Office - General Fund

Berkheimer Associates - E.I.T.	\$ 47,220.62
Berkheimer Associates - O.P.T	\$ 494.41
Interest	\$ 1,270.81
Interest - Tax Account	\$ 18,000.00
Trash Collection Fees	\$ 26,752.80
Trash Certs	\$ 60.00
County Fines	\$ 1,765.73
Realty Transfer Tax	\$ 1,004.50
Local Fines	\$ 1,213.64
Recycling	\$ 181.00
Bulk Trash Pick Ups	\$ 265.00
Act 101 Recycling Fee	\$ 2,021.00
Subdivision Escrow Fee	\$ 1,000.00
EMC Insurance Payment	\$ 2,026.76
P.A.W. Credit Refund	\$ 300.62
Utility Permit	\$ 10.00
Liens - Costs	\$ 16.12
Liens - Penalty	\$ 17.60
Liens - Interest	\$ 29.57
Land Development Escrow Fee	\$ 3,125.15
Copies	\$ 5.50
Crossing Guard Agreement	\$ 4,365.72
Sale- Zoning Book	\$ 40.00
Building Permits	\$ 451.25
Parking Tickets	\$ 40.00
Use & Occupancy	\$ 50.00
Police Reports	\$ 60.00
Pavilion	\$ 30.00

TOTAL DEPOSITS TO GENERAL FUND	\$ 111,817.20
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Deposits to Other Accounts

PLGIT - Investment Interest	\$ 329.90
Gasoline Tax Fund-Interest added to CD	\$ 4,476.11
Non-Uniform Employees Pension Fund- Interest added to CD	\$ 2,262.14

TOTAL DEPOSITS TO OTHER ACCOUNTS	\$ 7,068.15
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TOTAL DEPOSITS TO ALL ACCOUNTS	\$ 118,885.95
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\$ 1,939,778.64

WITHDRAWALS

By Orders #1204,1205 Street Light Fund	\$ 4,264.45
By Orders #1499,1500,1501,1502 Recreation Fund	\$ 524.38
By Orders #10045, 1029 Non-Uniform Employees Pension Fund	\$ 3,551.27
By Orders #8940-8994,#24312-24350 General Fund	\$ 88,321.96
TOTAL WITHDRAWALS	\$ 96,662.06

Balance On Account - General Fund		
Checking	104,062.39	
Certificate	740,000.00	\$ 844,062.39
Balance On Account - Motor Equipment Fund		
Checking	1.00	
Certificate	85,362.64	\$ 85,363.64
Balance On Account - Street Light Fund		
Checking	13,439.16	\$ 13,439.16
Balance On Account - Gas Tax Fund		
Checking	45.47	
Certificate	302,407.76	\$ 302,453.33
Balance On Account - Liberty Fire Company		
Checking	1.00	\$ 1.00
Balance On Account - Recreation Fund		
Checking	1,367.21	
Certificate	23,780.02	\$ 25,147.23
Balance On Account - Library Fund		
Checking	1.00	\$ 1.00
Balance On Account - Non-Uniform Employee Pension Fund		
Checking	4,393.73	
Certificate	400,517.14	\$ 404,910.87
Balance On Account - Ambulance & Rescue Fund		
Checking	1.00	\$ 1.00
Balance On Account - Police Motor Equipment Fund		
Checking	1.00	
Certificate	48,528.33	\$ 48,529.33
Balance On Account - PLGIT Capital		
Investment	119,207.63	\$ 119,207.63
	Beginning Balances	\$ 1,939,778.64
	Less Withdrawals	\$ 96,662.06
	04/01/08 Balance	\$ 1,843,116.58

Respectfully submitted



Florence M. Watts, Treasurer

March 31, 2008

POLICE PENSION FUND

Balance as of last report	\$ 508,837.33
Interest added to CD - PNC Bank	\$ 7,016.48
Interest added to CD - Phoenixville Federal Bank	\$ 230.46

	\$ 516,084.27

Withdrawal
By Orders #1028 Lincoln National Life Ins.Co. \$ 974.12 \$ 515,110.15

Checking	\$ 5,912.88	
Certificate - PNC Bank	\$ 472,133.33	
Certificate- Phoenixville Federal Bank	\$ 37,063.94	\$ 515,110.15

Respectfully submitted



Florence M. Watts, Treasurer

SEWER FUND #2

Balance as of last report	\$3,179,307.67	
Total of Certificates Purchased	\$ 16,000.00	
Total of Certificates Cashed	\$ 59,000.00	

	\$3,136,307.67	\$3,136,307.67

Deposits

Sewer Rent	\$ 25,098.26	
Interest	\$ 6,925.35	
Chester Co. CRP Grant	\$ 336,015.00	
Sewer Certs	\$ 70.00	
Liens - Attorney Fee	\$ 294.00	
Liens - Penalty	\$ 17.60	
Liens - Interest	\$ 46.24	
CD Deposited	\$ 59,000.00	

	\$ 427,466.45	\$ 427,466.45

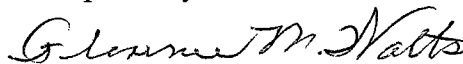
		\$3, 563,774.12

Withdrawals

By Orders #5178-5205,#20809-20812		\$ 471,400.26
Balance On Account		
Checking	\$ 79,149.69	
Certificate	\$3,013,224.17	\$ 3,092,373.86

		\$ 3,563,774.12

Respectfully submitted



Florence M. Watts, Treasurer

NEW BUSINESS:

1. Resolution for Penn Dot Master Casting Agreement.

Administrator Rittenhouse advised Council that he received a telephone call from Penn Dot requesting a new resolution and signatures for the master casting agreement for utilities involved in Penn Dot road work.

Councilman Watts motioned to adopt Resolution No. 2008-03 which authorizes Borough designees to sign utility master casting agreements with Penn Dot. Councilman Kratz seconded. Motion carried.

2. Amending the Sewer Tapping Fee.

Administrator Rittenhouse reported that EEMA's engineer did recalculations for the Borough's tapping fee for new sewer connections which was based on recent improvements at the plant. The new fee permitted is \$4,750.00 per equivalent dwelling unit.

Councilman Watts motioned to advertise to amend Ordinance No. 475, Section Four, Item C, Tapping Fee to \$4,750.00 per equivalent dwelling unit. Councilman Burns seconded. Motion carried.

3. Lions Club Requests for Use of Brown Street Park Facilities.

Council discussed the recent written requests from the Spring City Lions Club for use of the Brown Street Park facilities on June 5th-7th, 2008 for a carnival and August 5, 2008 for a National Night Out event.

Councilman Watts motioned to approve the Spring City Lions Club request for use of the Brown Street Park facility on the dates listed on their request letters. Councilman Beard seconded. Motion carried.

4. Parking on the Corner of North Church Street and Bridge Street.

A memorandum was forwarded to the police committee by Administrator Rittenhouse in regards to a request from Joe Durning of Penn Dot about parking on the east side of North Church Street at the intersection of North Church Street and Bridge Street next to the funeral parlor. It seems that the cars parking at this intersection are causing problems for the Penn Dot snow plow trucks and larger trucks when they go to navigate the turn at this intersection.

Tom Kratz, Chairman, discussed this at the police committee meeting and the committee decided that they would like to install a "Parking for Funerals Only" sign at this intersection to alleviate the problem.

Councilman Beard motioned to post "Parking for Funerals Only" signs at the intersection of North Church Street and Bridge Street at the side entrance of this funeral parlor at 135 Bridge Street. Councilman Watts seconded. Motion carried.

5. Letter of Resignation.

Councilman Watts motioned to accept the letter of resignation from part-time police officer, Shaun Yocum. Councilman Kratz seconded. Motion carried.

READING OF THE PAYMENT OF THE BILLS:

GENERAL ACCOUNT: (OFFICE) PECO \$450.81; Action Data Services, Inc. \$382.97; H.A. Berkheimer, Inc. \$938.22; P&F Printing \$115.64; AT&T \$40.69; Baer Romain, LLP \$943.30; Office Depot \$108.76; VERIZON \$65.47; Spring-Ford Business Association \$1,515.86; Provident \$91.58; T-Mobile \$44.71; Wrigley's Office Supply \$91.26; P.A.W. \$22.21. TOTAL: \$4,811.48. (STREETIS) Tague Lumber \$88.29; Oehlert Bros. Inc. \$725.54; The Plow Shop \$504.35; PECO \$244.32; Chester County Solid Waste Authority \$5,074.79; Data Flo Plus \$561.93; Mowrey-Latshaw \$74.03; AirGas \$171.62; Peter Lumber Company \$13.12; Spring-Ford Business Association \$2,980.15; Provident \$36.74; Bradley Tire, Ltd. \$54.95; Wensel's Truck Repair \$2,645.57; Eagle Disposal of PA \$3,465.45; Sanatoga Quarry \$166.84; Hakun Construction \$552.50; J.P. Mascaro & Sons \$11,143.58; H.A. Weigand, Inc. \$216.00. TOTAL: \$28,719.77. (POLICE) Oehlert Bros. Inc. \$1,205.57; Buckley, Bron, McGuire, LLP \$86.95; METRO \$1,125.00; Crystal Springs \$53.38; Office Depot \$32.47; AIG \$466.03; P&F Printing \$139.30; Verizon \$219.85; Spring-Ford Business Association \$4,740.68; Provident \$85.15; P.A.W. \$654.84; Krause Automotive \$699.31; First Precinct Uniform & Equip Co., Inc. \$63.20; Nextel \$49.03; Davidheiser's Inc. \$28.00; Markl Supply Company \$115.88; Reed, Smith \$3,605.50; Keyser-Miller Ford \$1,785.00. TOTAL: \$15,155.14.

SEWER ACCOUNT: Oehlert Bros. Inc. \$692.21; P.A.W. \$152.39; PECO \$4,154.76; Crystal Springs \$13.50; PA One Call System, Inc. \$12.90; J.G. Specialty Chemicals \$2,384.50; Data Flo Plus \$561.94; Mowrey-Latshaw \$42.24; BMW \$4,409.78; Franc Environmental, Inc. \$360.00; AT&T \$17.74; EEMA \$11,877.06; J.C. Ehrlich Company, \$38.00; Verizon \$71.02; Buckman's Inc. \$838.08; Wensel's Truck Repair \$841.75; LRM, Inc. \$486.72; PA Dept. of Labor & Industry \$44.00. TOTAL: \$26,998.29.

STREET LIGHTING FUND: PECO \$4,413.51. TOTAL: \$4,413.51.

BUILDING & PROPERTY FUND: Crystal Springs \$41.82; Office Depot \$79.98; Genuardi's \$17.38. TOTAL: \$139.18.

PLANNING, ZONING & HOUSING FUND: Mauger & Meter \$122.00; Baer, Romain, LLP \$1,447.08; The Mercury \$426.75; Motley Associates, Inc. \$3,192.45. TOTAL: \$5,188.28.

POLICE PENSION FUND: Mockenhaupt Benefits Group \$3,494.00. TOTAL: \$3,494.00.

PARK & RECREATION FUND: PECO \$16.83, Tague Lumber \$147.97, Baer, Romain, LLP \$195.50, Potty Queen \$45.29. TOTAL: \$405.53.

COUNCIL DUES & ASSOCIATION FUND: Municibid \$200.00. TOTAL: \$200.00.

CRP GRANT PROGRAM, SEWER FUND: Eastern Environmental Contractors, Inc. \$127,035.00. TOTAL: \$127,035.00.

Councilman Burns motioned the bills be approved for payment as read. Councilman Watts seconded. Motion carried.

ANNOUNCEMENTS:

Vice-President McCarthy announced the following meetings are scheduled for April, 2008: **Planning Commission,** Wednesday, April 16, 2008; 7:00 p.m.; **Police Committee,** Thursday, April 17 2008, 7:00 p.m.; **Finance & Ordinance Committee,** Wednesday, April 23, 2008, 6:30 p.m.

Vice-President McCarthy stated that Borough Council will be taking a short recess and then go into executive session to discuss a litigation matter and that at the conclusion of this session, the regularly scheduled council meeting will reconvene.

Vice-President McCarthy called the regularly scheduled meeting back to order.

Conditional Use Conditions for 501 S. Main Street.

Solicitor Romain, council members, and Administrator Rittenhouse discussed some of the conditions that they would like to consider imposing on this property for the proposed construction of two (2) flex/warehouse buildings at 501 S. Main Street by Gambone Development. Items discussed included the extension of sidewalks on S. Main Street and Gay Street, showing more trail details on the plan, requiring U&O permits for any change of uses, using PECO property for parking space requirements, additional landscaping, escrow for road improvements at the intersection of South Main Street and Hunsberger Road, hours of operation, and discharging into the public sewer system from washing trucks.

Solicitor Romain will prepare a draft copy of the proposed conditions that council will request of the applicant for Borough Council's review prior to mailing them to the applicant.

Borough Council will then have to schedule a special meeting to announce their decision on the conditions set on this property.

Councilman Watts motioned the meeting be adjourned as there was no further business to come before Borough Council. Councilman Kratz seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse
Borough Administrator