

SPRING CITY BOROUGH COUNCIL MEETING

SEPTEMBER 4TH, 2007 - 7:30 P.M.

President Trego called the meeting to order and led Council in the Pledge of Allegiance to the Flag.

The following members were present: Councilmen Trego, McCarthy, Watts, Young, Kratz, Mayor Weiss, Solicitor Romain, Borough Administrator Rittenhouse, and Secretary DePaoli.

Councilman Watts motioned to approve the minutes of the August 6th, 2007 council meeting. Councilman Kratz seconded. Motion carried.

MAYOR:

Mayor Weiss reported that Car 1402, the 2007 Ford Crown Victoria was inspected on August 27, 2007.

The Mayor also recommended that Daniel Albright be approved as a part-time police officer in the Borough of Spring City.

Councilman Kratz motioned that the Borough appoint Daniel Albright as a part-time police officer in the Borough of Spring City. Councilman McCarthy seconded. Motion carried.

The Mayor and Chief Sherman conducted the swearing-in-ceremony for Daniel Albright.

COMMUNICATIONS:

1. From East Pikeland Township a letter from the Township Manager and a copy of their ordinance No. 128 which imposes a limitation of truck traffic on Spring Hollow Road, Wall Street, and Spring City Road.
2. A thank you letter from Robert Hollenbach, Treasurer of the Spring-Ford Area Historical Society for the Borough's annual budgeted allocation to their organization.
3. The monthly response calls report for August, 2007 from the Liberty Fire Company. Twenty-four (24) calls were responded to as follows: Spring City - 8, East Vincent - 14, Phoenixville - 1, and Montgomery County - 1.

COMMITTEE REPORTS:

STREETS AND UTILITIES: Borough Administrator gave the following Streets Department Report for the month of August, 2007. **TRASH DISPOSAL** - Twelve (12) loads of refuse were hauled to the Lanchester Landfill in Honeybrook, PA. Seventeen (17) bulk trash pickups were requested.

RECYCLING - Eight (8) loads of scrap metal weighing 2.55 tons were transported to Phoenixville Scrap Company. **STREET WORK** - Patched potholes at various locations throughout the Borough. (Arch Street, Yost Avenue, Cedar & New Streets, and Arch & Cedar Streets) Repaired a sinkhole at Arch & Cedar Streets. Painted speed trap lines on Chestnut & Airy Streets. Cleaned and trimmed weeds along the curblines on various streets (Church Street, Cedar Street, Queen Street, Glass Avenue, Yost Avenue, Ridge Avenue, Central Avenue, Bridge Street, and Wall Street). **MAINTENANCE** - Cut up and removed debris from a fallen tree at Cedar Street and Heckle Avenue. Trimmed trees at the Library, River Front Park, Brown Street, and King Street. Cleaned the rain gutters at the Spring City Library. Mowed and trimmed grass on all Borough properties. Applied mulch to the playground areas at the Brown Street Park and Poplar Street Playground. Repainted the picnic tables at Brown Street Park. Emptied the trash receptacles at all of the recreation areas. Repainted the "No Dumping Drains to

River Markings throughout the Borough. Performed the quarterly MS4 outfall screenings at all stormwater sites. Cleaned the sewer plant office area and the pole barn building. Washed and waxed the two (2) trash trucks and cleaned the interiors. Greased the compacter bodies on the two (2) trash trucks. **MISCELLANEOUS:** The 1985 Chevy Dump Truck was inspected on August 17, 2007. (\$199.00)

SANITATION AND SURFACE WATER: Councilman Watts gave the following Wastewater Treatment Plant Report for the month of August, 2007. BWM reported there were no excursions or violations during the month of July, 2007. The average daily flow for the month was .282 MGD. The maximum flow for the month was .414 MGD. Sludge is being removed from the plant on a regular schedule. Large amounts of grease are still being observed coming into the plant. Letters for restaurant inspections of grease traps were mailed during the month and the code enforcement officer is scheduling the inspections. A written report will be requested and council will be informed of the results of the inspections. Repairs were made during the month for a leak in the water line, a chlorine pipe to the contact tank and to a pump in the chlorine room. The secondary stage trickling filter was taken out of service on August 21, 2007 for repairs to the center column. It is estimated that it will take three (3) weeks to make the repairs and have the trickling filter back in service. PA DEP has requested that the Borough take daily composite effluent samples until further notice due to the temporary change in the processing and the abbreviated treatment with one filter down.

POLICE:

Councilman Kratz reported the police committee met on August 16, 2007 and discussed the assistance calls from Spring City officers to East Vincent Township officers, the hiring of Daniel Albright, and obtaining a PFT breathalyzer through a grant program.

Councilman Kratz read the following police report for the month of August, 2007. Complaints 242; burglary 5; theft 9; criminal mischief 13; traffic citations issued 60 of which 2 were for speeding; criminal arrests 13; juvenile arrests 2; accidents 10; parking tickets issued 23. **Assisted other departments as follows:** East Vincent 12 times (vehicle stop, 3 disturbances, 3 domestics, traffic stop, suspicious vehicle, accident, burglary, erratic driver. Royersford 3 times (domestic, fight, and traffic stop); East Coventry 2 times (domestic and burglary); Phoenixville 1 time (fight); East Pikeland 4 times (domestic, accident, armed subject, traffic stop); Fish; & Game Commission 1 time (disorderly conduct); Lower Providence 1 time (warrant service); Lower Frederick Twp. 1 time (warrant service); Upper Merion 2 times (2 warrant services); Timlinton Twp. 1 time (warrant service); Children & Youth Services 2 times (well being check and runaway). **Other departments assisting Spring City were as follows:** Royersford 7 times (warrant service, accident, harassment, suspicious person, assault, 911 hang up, theft); East Vincent 7 times (vehicle stop, harassment, accident, warrant service, disorderly conduct, trespassing, well being check); East Coventry 5 times (suspicious person, warrant service, underage drinking, DUI, assault); East Pikeland 2 times (underage drinking, alarm). **Mileage traveled during the month of August:** Car 14-1 (2005 Ford) 1,711 miles; Car 14-2 (2007 Ford) 2,121 miles which made a total of 3,821 miles. **Gas used during the month of August:** Car 14-1 (2005 Ford) 162.8 gallons, Car 14-2 (2007 Ford) 281.5 gallons which made a total of 444.3 gallons of gas used during the month.

FINANCE & ORDINANCE:

Councilman McCarthy reported the Finance & Ordinance meeting was held on August 29, 2007 and the following items were discussed: Main Street Parking, the snow plowing costs for 2006-2007, the cable T.V. franchise agreement, bid specs for the privatization of trash collection and the Phase I Streetscapes Program.

ZONING, HOUSING & PROPERTY:

Borough Administrator Rittenhouse reported there were fifteen (15) building permits issued during the month of August, 2007. Estimated cost of construction for the month of August, 2007 was \$778,950. Permit fees collected for the month of August, 2007 was \$5,265.00. Robert Henzler, 423 Bridge Street, new steps; Robert Henzler, 423 Bridge Street, fence; John Gaspari, 413 New Street, fence; Robert Trout, 35 S. Wall Street, fence; Charles McFarland ,107 S. Main Street, renovations; Charles McFarland, 107 S. Main Street, mechanical; Charles McFarland, 107 S. Main Street, electric service; Charles McFarland, 107 S. Main Street, plumbing; Thomas Spann, 180 Chestnut Street, fence; Paul Wright, 118 Bridge Street, wood stove; Jerry Marsteller, 311 Water Street, plumbing; Ralph Deiley, Jr., 410 Chestnut Street, deck 28 x 12; Sarah Ryan, 28 Wall Street, addition; Sarah Ryan, 28 Wall Street, electrical; Sarah Ryan, 28 Wall Street, plumbing.

LIBRARY:

Councilman Young reported a meeting was held with council representatives and the Library Board on August 22, 2007 to discuss a site for a new library building. Councilman McCarthy recommended the Library Committee further investigate the parcels at Brown Street and Wall Street for use as a new library location.

A parcel on Hall Street was discussed at the meeting; however, the consensus was to save this area for possible Borough development in the future.

The Library Committee has a meeting scheduled with architects on Wednesday, September 12, 2007, 5:00 p.m. Councilman Young also noted that the library circulation continues to increase.

REPORTS:

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Sewer Fund & Police Pension Fund Reports.....	Pages 8 and 9

Councilman Watts motioned the committee reports be approved as presented. Councilman Kratz seconded. Motion carried.

UNFINISHED BUSINESS:

1. CRP Grant Project - Phase I Streetscapes.

Administrator Rittenhouse advised Council that the Borough has not received their permit from Penn Dot for the continuation of the Phase I streetscape project on Main Street from New Street going north towards Bridge Street. This phase is being funded with the remaining funds from the original \$1 million dollar grant.

Due to the delay in receiving the Penn Dot permit, the contractor Giovannone Construction, Inc. has reassigned their work staff to another site and it is possible that the project will have to be pushed back to the Spring of 2008 once the Borough receives permit approval from Penn Dot.

Every effort is being made to get the Penn Dot permit approved as soon as possible so the Borough can try to have Giovannone Construction, Inc. do the work this Fall.

ADMINISTRATOR'S REPORT FOR THE MONTH OF:**JULY, 2007**

The following figures represent the balance in each Department as appropriated in the 2007 Budget.

GENERAL GOVERNMENT**% UNSPENT**

General Government	\$ 63,692.13	48%
Protection to Persons and Property	\$ 187,213.02	47%
Planning, Zoning and Housing	\$ 17,116.50	51%
Streets and Highways	\$ 188,399.86	48%
Street Repaving	\$ 92,500.00	100%
Parks and Recreation	\$ 20,753.02	92%
Insurance	\$ 54,770.00	100%
Street Lighting	\$ 19,687.72	41%
Library	\$ -0-	-- %
Liberty Fire Company	\$ 21,000.00	100%
Association Dues and Expenses	\$ 980.00	82%
Building and Property	\$ 24,255.99	91%
1% Tax Collection	\$ 2,491.60	30%
OPT Tax Collection	\$ 20.53	14%
Workers' Compensation	\$ 18,714.01	76%
Engineering and Consulting	\$ 17,140.00	65%
CRP Grant – Engineering	\$ 28,681.00	83%

SEWER ACCOUNT

	\$ 296,137.45	48%
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This report reflects all wages and bills paid through July 31, 2007.

Tax Collector's Monthly Report to Taxing Districts

For the Month of AUGUST, 2007SPRING CITY BOROUGHTaxing District

	Real Estate	Interim/Other	Per Capita/Other	Other
A. Collections				
1. Balance Collectable - Beginning of Month	32,371.38	213.10	3,000.00	3,455.00
2A. Additions: During the Month (*)		48.39	5.00	8.75
2B. Deductions: Credits During the Month - (from line 17)				
3. Total Collectable	32,371.38	2	3,005.00	3,463.75
4. Less: Face Collections for the Month	3,045.73		145.00	170.00
5. Less: Deletions from the List (*)				
6. Less: Exonerations (*)				
7. Less: Liens/Non-Lienable Installments (*)				
8. Balance Collectable - End of Month	29,325.65	261.49	2,860.00	3,293.75
B. Disbursements				
9. Face Amount of Collections - (must agree with line 4)	3,045.73		145.00	170.00
10. Plus: Penalties	304.55		14.50	17.12
11. Less: Discounts				
12. Total Cash Collected per Column	A. 3,350.28	B.	C. 159.50	D. 187.12
13. Total Cash Collected - (12A + 12B + 12C + 12D)				3,696.90

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

14. Amount Remitted During the Month (*)			
Date	Transaction #	Amount	TOTAL ALL TAXES
8/8/07		1,453.96	
8/22/07		995.65	
8/27/07		1,247.29	
Total			\$ 3,696.90
15. Amount Paid with this Report Applicable to this Reporting Month			Transaction #
			\$
16. Total Remitted This Month			\$ 3,696.90
17. List, Other Credit Adjustments (*)			
Parcel #	Name	Amount	
		Total	\$

18. Interest Earnings (if applicable) \$ _____

Shirley W. Shaffer

Shirley W. Shaffer

8/30/07

Tax Collector

Date

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.

Received by (taxing district):

Spring City

Title:

Administrator

Date:

9/4/07

I acknowledge the receipt of this report.

Dennis Rittenhouse

TAXING DISTRICT USE (OPTIONAL)

Carryover from Previous Month \$ _____

Amount Collected This Month \$ _____

Less Amount Paid this Month \$ _____

Ending Balance \$ _____

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of
business August 31, 2007

Balance as of last report		\$1,757,428.36
Total of Certificates Purchased	+	12,000.00
		<u><u>\$1,769,428.36</u></u>

Deposits Sec'y Office - General Fund

Berkheimer Associates - E.I.T.	\$ 29,123.81
Berkheimer Associates - O.P.T.	\$ 345.97
Interest	\$ 2,764.60
Interest Tax Account	\$ 21,225.00
Trash Collection Fees	\$ 22,100.92
County Fines	\$ 783.81
Realty Transfer Tax	\$ 3,125.71
Local Fines	\$ 2,470.07
Liens Interest	\$ 10.64
Liens Penalty	\$.78
Liens Cost	\$ 16.50
Pavilion Rental	\$ 60.00
Bulk Trash Pick Up	\$ 740.00
Sale/ZNG Book	\$ 20.00
Buckle Up PA Program	\$ 242.52
Utility Permit	\$ 10.00
Recycling	\$ 91.50
Trash Certs	\$ 60.00
Lease Dwelling Fees	\$ 2,901.99
Taxes	\$ 25,000.00
DCD Grant Street Scape	\$ 49,476.48
Building Permits	\$ 5,265.00
Parking Tickets	\$ 100.00
Use & Occupancy	\$ 200.00
Police Reports	\$ 135.00
TOTAL DEPOSITS TO GENERAL FUND	\$166,270.30

Deposits to Other Accounts

PLGIT - Interest	\$ 491.29
Recreation Fund-CAOSC Utility Lease Payment	2,559.93
TOTAL DEPOSITS TO OTHER ACCOUNTS	\$ 3,051.22
TOTAL DEPOSITS TO ALL ACCOUNTS	-

\$ 169,321.52


\$1,938,749.88

Withdrawals

By Orders#1192,1193 Street Light Fund	\$ 5,124.35
By Orders#1479,1480,1481,1482,1483,1484 Recreation Fund	\$ 3,301.94
By Orders#10038 Non-Uniform Employee Pension	\$ 402.27
By Orders#8579-8628, 24001-24034 General Fund	\$ 143,172.66
TOTAL WITHDRAWALS	\$ 152,001.22

Balance On Account - General Fund		
Checking	92,071.74	
Certificate	661,000.00	\$ 753,071.74
Balance On Account - Motor Equipment Fund		
Checking	1.00	
Certificate	101,170.63	\$ 101,171.63
Balance On Account - Street Light Fund		
Checking	4,895.25	\$ 4,895.25
Balance On Account - Gas Tax Fund		
Checking	1.80	
Certificate	374,110.20	\$ 374,112.00
Balance On Account - Liberty Fire Company		
Checking	1.00	\$ 1.00
Balance On Account - Recreation Fund		
Checking	1,633.49	
Certificate	23,430.40	\$ 25,063.89
Balance On Account - Library Fund		
Checking	1.00	\$ 1.00
Balance On Account - Non-Uniform Employee Pension Fund		
Checking	1,240.41	
Certificate	363,245.85	\$ 364,486.26
Balance on Account - Ambulance & Rescue Fund		
Checking	1.00	\$ 1.00
Balance On Account - Police Motor Equipment Fund		
Checking	1.00	
Certificate	47,780.39	\$ 47,781.39
Balance On Account - PLGIT Capital Reserve Fund		
Investment	116,163.50	\$ 116,163.50
		<hr/>
	Beginning Balances	\$ 1,938,749.88
	Less Withdrawals	\$ 152,001.22
	9/1/07 Balance	\$ 1,786,748.66

Respectfully submitted
Florence M. Watts, Treasurer



SEWER FUND #2

Balance as of last report	\$3,032,950.98	
Total of Certificates Purchased	\$ 100,000.00	
	<u>\$3,132,950.98</u>	
Total Certificates Cashed	- 15,000.00	
	<u>\$3,117,950.98</u>	\$ 3,117,950.98

Deposits

Sewer Rent	\$ 117,041.61	
Interest	\$ 10,919.36	
Deposit Certificate	\$ 15,000.00	
Sewer Certs	\$ 60.00	
	<u>\$ 143,020.97</u>	
		\$ 3,260,971.95

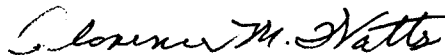
Withdrawals

By Orders#4991-5016, #20779-20782	\$ 142,631.26
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Balance On Account

Checking	\$ 91,188.60	
Certificate	\$ 3,027,152.09	\$ 3,118,340.69
		<u>\$ 3,260,971.95</u>

Respectfully submitted



Florence M. Watts, Treasurer

August 31, 2007

POLICE PENSION FUND

Balance as of last report \$ 497,018.35

Checking	1.00	
Certificate - PNC Bank	461,429.98	
Certificate - Phoenix Federal Bank	35,587.37	\$ 497,018.35

Respectfully submitted

Florence M. Watts
Florence M. Watts, Treasurer

2. CRP Grant Project Application - Phase II - Streetscapes.

Administrator Rittenhouse advised Council that the County's 2008 Community Revitalization Program applications are due to be submitted to the DCED offices by November 14, 2007, 4:00 p.m.

Administrator Rittenhouse and Drew Sonntag of URDC will be working on the application and have all of the necessary paper work prepared in time to get Council's approval so it can be submitted to DCED by the rerequired date.

NEW BUSINESS:

1. Site Area for the Library Board.

President Trego informed Council that a meeting was held with members of the Library Board to discuss any available parcels owned by the Borough that the Borough would be willing to give to the Library Board for them to build a new library on.

Those attending the meeting feel that the best available site for this project would be at the corner lots of Wall Street and Brown Street adjacent to the Brown Street Park and Community Pool.

President Trego stated that if the majority of Council agrees with this location, the Library Board would like to be notified of Council's decision to recommend this location for their use.

Councilman McCarthy offered his comments as to why the Brown Street location was best suited for the new building.

Councilman McCarthy motioned to recommend that council restrict the site availability for the site of a new Library building to the Brown and Wall Streets property owned by the Borough. Councilman Kratz seconded. Motion carried.

2. Bids for Refuse Collection.

Administrator Rittenhouse informed Council that he met with Streets Committee Chairman, Dan Bauman, to discuss the need to privatize the refuse collection in the Borough due to a lack of available part-time man power. He has prepared bid specifications which are currently being reviewed by Solicitor Romain. When Solicitor Romain finalizes his review of these bid specs Administrator Rittenhouse would like Council's authorization to put this project out for bids.

Councilman McCarthy motioned to advertise for bids to collect the refuse in the Borough of Spring City. Councilman Watts seconded. Motion carried.

3. Handicap Parking Space Permit Request - 209 Yost Avenue.

Councilman Watts motioned to approve the handicap parking permit request submitted by Donald Stauffer, 209 Yost Avenue. Councilman Kratz seconded. Motion carried.

READING OF THE PAYMENT OF THE BILLS:

GENERAL ACCOUNT: (OFFICE) PECO \$691.45; H.A. Berkheimer, Inc. \$247.26; Maillie, Falconiero, & Co., LLP \$185.00; Baer Romain, LLP \$869.50; Action Data Services, Inc. \$417.25; VERIZON \$72.30; Spring-Ford Business Association \$1,448.02; T-Mobile \$44.89; AT&T \$45.13; Wrigley's Office Supply \$71.67; Provident \$91.58; P.A.W. \$18.48. TOTAL: \$4,202.53. (STREETS) Bradley Tire Ltd. \$422.85; Oehlert Bros. Inc. \$1,019.21; The Mercury \$2,021.13; Chester County Solid Waste Authority \$7,061.50; Nesley

Equipment Company \$303.42; Berks & Beyond \$2,733.81; Mowrey-Latshaw \$85.21; AirGas \$21.18; CuroMetrics \$70.00; Baer, Romain, LLP \$637.00; Metropolitan Personnel, Inc. \$1,145.40; Spring-Ford Business Association \$2,122.66; Superior Diesel, Inc. \$199.00; Provident \$21.77; Eagle Disposal \$3,465.45; Wensel's Truck & Car Repair \$32.48; PECO \$43.89. TOTAL: \$21,405.96. (POLICE) Oehlert Bros. Inc. \$1,054.20; AIG \$668.00; Spring Cleaners \$62.24; Drugscan, Inc. \$168.00; Crystal Springs \$32.93; Verizon \$205.51; Krauss Automotive \$767.21; Davidheiser's \$28.00; Office Depot \$60.99; P.A.W. \$651.96; Spring-Ford Business Association \$6,651.77; Office Depot \$60.99; Nextel \$48.56; Provident \$102.16. TOTAL: \$10,562.52.

SEWER ACCOUNT: M. J. Reider Associates, Inc. \$3,787.00; BWM Ecological Services, Inc. \$8,413.66; Deltronics Corporation \$882.28; PECO \$1,448.86; Franc Environmental, Inc. \$360.00; Taylor Rental \$823.75; PA One Call System, Inc. \$6.50; Mowrey-Latshaw \$46.79; Levengood's Septic \$4,095.00; EEMA \$3,608.46; Borough of Pottstown \$2,925.00; Baer, Romain, LLP \$442.00; Crystal Springs \$6.75; Verizon \$70.42; J.C. Ehrlich Company, \$38.00; H. W. Munz, Inc. \$606.17; AT&T \$22.52; The Mercury \$444.02; Buckman's, Inc. \$408.28; P.A.W. \$1,315.67. TOTAL: \$29,751.13.

STREET LIGHTING FUND: PECO \$4,238.09. TOTAL: \$4,238.09.

PLANNING, ZONING & HOUSING FUND: Mauger & Meter \$726.00; Baer, Romain, LLP \$25.50; Motley Associates, Inc. \$2,806.58. TOTAL: \$3,558.08.

PARKS & RECREATION FUND: Potty Queen \$75.00; PECO \$17.01; Stillman's, Inc. \$350.00. TOTAL: \$442.01.

BUILDING & PROPERTY FUND: Crystal Springs \$19.20; Pro Keystone Garage Door Company \$105.00. TOTAL: \$124.20.

COUNCIL DUES & ASSOCIATION FUND: Central Westmoreland COG \$150.00. TOTAL: \$150.00.

ENGINEERING & CONSULTING FUND: Motley Associates, Inc. \$2,775.00. TOTAL: \$2,775.00.

Councilman Watts motioned the bills be approved for payment as read. Councilman Kratz seconded. Motion carried.

ANNOUNCEMENTS:

President Trego noted the following meetings in September, 2007: **Library Board**, Wednesday, September 12, 2007, 5:00 p.m.; **Planning Commission**, Wednesday, September 19, 2007, 7:00 p.m.; **Police Committee**, Thursday, September 20, 2007, 7:00 p.m.; **Finance & Ordinance Committee**, Wednesday, September 26, 2007, 6:30 p.m.

Councilman Watts motioned the meeting be adjourned as there was no further business to come before Borough Council. Councilman Kratz seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse
Borough Administrator