

SPRING CITY BOROUGH COUNCIL MEETING

DECEMBER 3rd, 2007 - 7:30 P.M.

President Trego called the meeting to order and led Council in the Pledge of Allegiance to the Flag.

The following members were present: Councilmen McCarthy, Trego, Watts, Young, Beard, Kratz, Bauman, Mayor Weiss, Solicitor Romain, and Borough Administrator Rittenhouse.

Councilman Watts motioned to approve the minutes of the November 5th, 2007 council meeting. Councilman Kratz seconded. Motion carried.

MAYOR:

Mayor Weiss reported the following maintenance was performed on the 2005 Ford, Unit 1401 - an oil change.

He advised Council that full time officer, Matthew Stofflet submitted a letter of resignation effective November 13, 2007.

He noted that Chief Sherman attended a WMD (weapons of mass destruction) training course at the Chester County Department of Emergency Services building on November 17, 2007.

Also, he reported that the Borough's Police Department participated in the "Buckle Up Thanksgiving Wave", which was in effect from November 19th thru November 25th, 2007.

COMMUNICATIONS:

1. The Liberty Fire Company Monthly Response Call Report for October, 2007. Twenty-one (21) calls were responded to in the following municipalities: Spring City 9 – East Vincent - 9 Montgomery County - 3.
2. A letter of resignation submitted to the Borough by full time police officer, Matthew A. Stofflet. His resignation was effective as of November 13, 2007.

COMMITTEE REPORTS:

STREETS AND UTILITIES: Councilman Bauman gave the following Streets Department Report for the month of November, 2007. **TRASH DISPOSAL** - Thirteen (13) loads of refuse were hauled to the Lanchester Landfill in Honeybrook, PA. **RECYCLING** - Three (3) loads of scrap metal weighing 1,140 pounds were transported to Phoenixville Scrap Company. **STREET WORK** - Routinely cleaned debris from the stormwater inlets at various locations throughout the Borough. **MAINTENANCE** - Cleaned the garage bays, restrooms, and the sewer plant office. Replaced the cutting edge on one of the snow plows and performed routine maintenance on the snow plows and pumps. The two trash trucks were inspected during the month. The 1997 GMC costs were \$282.10, the 2005 International costs were \$1,679.98. **LEAF COLLECTION** - Fourteen (14) loads of leaves weighing approximately 3.78 tons were collected during the month and stored at the Borough's Leaf Compost Facility at Gay Street.

SANITATION AND SURFACE WATER: Councilman Watts gave the following Wastewater Treatment Plant Report for the month of November, 2007. BWM operations has started to add polymer to the influent to aid in settling out the solids in the tanks. A chemical sock was placed in the Main Street Pump Station to aid in controlling the grease problem. The reeds were cut down in the reed beds and transported to the Lanchester Landfill. Arrangements are being made to clean out the sludge

from the reed beds. The estimated cost is between \$16,000.00 and \$18,000.00 plus landfill tipping fees. The first delivery of parts for the EQ Tank were made on November 28, 2007. A worn bearing caused the lower shaft to break off the wall on the #1 secondary tank. The tank was taken out of service and new equipment was ordered and will be installed within the next two weeks. The November high flow was 505,000 gallons. The average flow for November was 254 MGD.

POLICE:

Councilman Kratz reported the police committee met on November 15, 2007 and discussed Officer Stofflet's resignation, the Buckle Up PA Program and the letter submitted to Chief Sherman by Officer James Wyatt, advising her that he will no longer serve as officer in charge when the Chief is off.

Councilman Kratz read the following police report for the month of November, 2007. Complaints 227; burglary 2; theft 5; criminal mischief 7; traffic citations issued 85 of which 33 were for speeding; criminal arrests 19; accidents 4; parking tickets issued 10. **Assisted other departments as follows:** East Vincent 14 times (2 domestics, towed vehicle, 2 disturbances, well being check, interview, suspicious vehicle, burglar alarm, attempted suicide, fight, handle emergencies, 911 hang up, and overdose); Royersford 2 times (Hit & Run, and lift subject); East Coventry 1 time (accident); East Pikeland 5 times (3 accidents, DUI, and warrant); West Whiteland Township 1 time (murder investigation); Upper Providence Township 1 time (information). **Other departments assisting Spring City were as follows:** Royersford 7 times (suspicious persons, burglary, warrant, attempted suicide, accident, disturbance, DUI); East Vincent 7 times (2 burglaries, public drunkenness, DUI, 2 domestics, handle emergency calls); West Vincent 3 times (2 burglaries, public drunkenness); East Pikeland 2 times (burglary, and public drunkenness); East Coventry Township 2 times (burglary and public drunkenness). **Mileage traveled during the month of November:** Car 14-1 (2005 Ford) 1,882 miles; Car 14-2 (2007 Ford) 1,557 miles which made a total of 3,439 miles. **Gas used during the month of November:** Car 14-1 (2005 Ford) 248.1 gallons, Car 14-2 (2007 Ford) 207.7 gallons which made a total of 455.8 gallons of gas used during the month.

FINANCE & ORDINANCE:

Councilman McCarthy reported the Finance & Ordinance Committee met on November 29, 2007 and discussed a financial report presentation submitted by Steve Boyko of the Community Association of Spring City for the community pool activities in 2007. Councilman McCarthy noted that the Association made a profit in 2007 and did not have to use any subsidized funds donated to the Association by various organizations. He also informed Council that the current three (3) year lease has expired and that a new agreement is being prepared by the C.A.O.S.C. for Council's review prior to renewing the lease. Also, the committee discussed a violations notice given to the Borough by PA DEP for the sewer plant operations.

ZONING, HOUSING & PROPERTY:

Borough Administrator Rittenhouse reported there were twelve (12) building permits issued during the month of November, 2007. Estimated cost of construction for the month of November, 2007 was \$114,800. Permit fees collected for the month of November, 2007 was \$829.00. Robert & Doris Valerio, 217 Church Street, sun room; Jason Valenti, 211 S. Wall Street, addition; Jason Valenti, 211 S. Wall Street, (fence); Jason Valenti, 211 S. Wall Street, (electrical); Jason Valenti, 211 S. Wall Street, (plumbing); Curtis Aberts, 409 New Street, (shed); Russell Wensel, Bridge Street, (fence); David Dreibelbis, 223 Penn Street (windows); Joyce Pienta, 138 Hall Street (fence); Barbara Lonchar, 434 Queen Street, windows; John Hughes, 335 Chestnut Street, plumbing; John Hughes, 335 Chestnut Street, addition.

LIBRARY:

Councilman Young reported the Library Board met on November 19, 2007 and advised Council that Librarian, Anita Register, gave a report to the Board members regarding the success of the various programs offered by the Spring City Library.

Administrator Rittenhouse advised Council that he and Solicitor Romain met with Teri McCarthy and Danielle Zimmerman, officers of the Library Board, during the month of November to begin discussions for preparing a new lease for the proposed Library building to be built on Borough property located at Wall & Brown Streets.

REPORTS:

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Financial Reports.....	Pages 6 and 7
Sewer Fund & Police Pension Fund Reports.....	Pages 8 and 9

Councilman Watts motioned the committee reports be approved as presented. Councilman Bauman seconded. Motion carried.

PUBLIC COMMENT:

Cynthia Barney, a representative of the Spring City Revitalization Committee, addressed Council members regarding placing holiday decorations on the lamp posts along downtown North Main Street.

Sam Augustine and Pat Mascaro from J.P. Mascaro & Sons addressed Council in regards to the privatization of the Borough's trash collection program.

UNFINISHED BUSINESS:

1. Adoption of Ordinance to Amend Traffic Ordinance No. 340 - Parking on North Main Street.

Councilman Beard motioned to adopt Ordinance No. 490, amending the parking restrictions on North Main Street. Councilman Watts seconded. Motion carried.

2. Tax Ordinances, Sewer Rent Fee Ordinance, Trash Collection Fee Ordinance, and the 2008 Borough

Budget.

A. Councilman McCarthy motioned Ordinance No. 491, re-enacting the real estate transfer tax, per capita tax, occupation privilege tax, and the 1% earned income tax for the year 2008 be adopted. Councilman Watts seconded. Motion carried.

B. Councilman McCarthy motioned Ordinance No. 492 fixing the tax rate of 3.870 mills on real estate property and 25 mills on occupational assessments for the fiscal year 2008 be adopted. Councilman Watts seconded. Motion carried.

C. Councilman Watts motioned Ordinance No. 493 which amends the sewer rent fees effective January 1, 2008 be adopted. Councilman Bauman seconded. Motion carried.

D. Councilman Watts motioned Ordinance No. 494 which amends the trash collection fees effective January 1, 2008 be adopted. Councilman Bauman seconded. Motion carried.

E. Councilman Beard motioned to adopt Ordinance No. 495, the 2008 Borough Budget. Councilman Watts seconded. Motion carried.

ADMINISTRATOR'S REPORT FOR THE MONTH OF:

OCTOBER, 2007

The following figures represent the balance in each Department as appropriated in the 2007 Budget.

GENERAL GOVERNMENT

% UNSPENT

General Government	\$ 28,729.04	22%
Protection to Persons and Property	\$ 88,749.20	22%
Planning, Zoning and Housing	\$ 8,270.22	25%
Streets and Highways	\$ 97,045.68	25%
Street Repaving	\$ 92,500.00	100%
Parks and Recreation	\$ 19,810.05	88%
Insurance	\$ 5,178.03	9%
Street Lighting	\$ 5,977.71	12%
Library	\$ -0-	---%
Liberty Fire Company	\$ 21,000.00	100%
Association Dues and Expenses	\$ 800.00	67%
Building and Property	\$ 24,009.43	90%
1% Tax Collection	\$ 730.11	9%
OPT Tax Collection	\$ (13.52)	(9%)
Workers' Compensation	\$ 8,946.76	36%
Engineering and Consulting	\$ 12,942.50	49%
CRP Grant – Engineering	\$ 28,681.00	83%

SEWER ACCOUNT

\$ 143,055.03

23%

This report reflects all wages and bills paid through October 31, 2007.

Tax Collector's Monthly Report to Taxing Districts

For the Month of NOVEMBER, 2007

SPRING CITY BOROUGH Taxing District

	Real Estate	Interim/Other _____	Per Capita/Other _____	Other _____
A. Collections				
1. Balance Collectable - Beginning of Month	26,299.36	1,392.34	2,735.00	3,142.50
2A. Additions: During the Month (*)		29.49		
2B. Deductions: Credits During the Month - (from line 17)				
3. Total Collectable	26,299.36	1,421.83	2,735.00	3,142.50
4. Less: Face Collections for the Month	1,947.23	43.99	60.00	68.75
5. Less: Deletions from the List (*)				
6. Less: Exonerations (*)				
7. Less: Liens/Non-Lienable Installments (*)				
8. Balance Collectable - End of Month	24,352.13	1,377.84	2,675.00	3,073.75
B. Reconciliation of Cash Collected				
9. Face Amount of Collections - (must agree with line 4)	1,947.23	43.99	60.00	68.75
10. Plus: Penalties	194.72		6.00	6.93
11. Less: Discounts		.19		
12. Total Cash Collected per Column	A. 2,141.95	B. 43.80	C. 66.00	D. 75.68
13. Total Cash Collected - (12A + 12B + 12C + 12D)				2,327.43

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes			
14. Amount Remitted During the Month (*)			
Date	Transaction #	Amount	TOTAL ALL TAXES
11/1/07		1,035.46	
11/8/07		414.51	
11/21/07		877.46	
Total			\$ 2,327.43
15. Amount Paid with this Report Applicable to this Reporting Month			Transaction #
			\$
16. Total Remitted this month			\$ 2,327.43
17. List, Other Credit Adjustments (*)			
Parcel #	Name	Amount	
		Total	

18. Interest Earnings (if applicable) \$ _____

Shirley W. Shaffer
 Shirley W. Shaffer

11/28/07

TAXING DISTRICT USE (OPTIONAL)	
Carryover from Previous Month	\$ _____
Amount Collected This Month	\$ _____
Less Amount Paid this Month	\$ _____
Ending Balance	\$ _____

Tax Collector _____ Date _____

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.

Received by (taxing district): Spring City

Title: Administrator Date: 12/3/07

I acknowledge the receipt of this report.
Dennis Ritterhouse

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of
business November 30, 2007

Balance as of last report	\$1,818,244.01
Intra Fund Transfer	- \$ 18,600.00

\$1,799,644.01

Deposits Sec'y Office - General Fund

Berkheimer Associates - E.I.T.	\$ 30,073.65
Berkheimer Associates - O.P.T.	\$ 142.70
Interest	\$ 1,331.17
Interest Tax Account	\$ 19,775.00
Trash Collection Fees	\$ 4,954.80
Trash Certs	\$ 40.00
County Fines	\$ 208.65
Realty Transfer Tax	\$ 6,986.91
Local Fines	\$ 2,247.65
Liens Cost	\$ 18.75
Liens Penalty	\$ 21.17
Liens Interest	\$ 25.03
Bulk Trash Pick Ups	\$ 270.00
Lease Dwelling License Fee	\$ 170.00
DCD Grant Street Scape	\$ 1,431.27
Intra Fund Transfer	\$ 18,600.00
Taxes	\$ 28,000.00
Sale - Chev.Pick Up Truck	\$ 1,500.00
Building Permits	\$ 829.00
Zoning Permit	\$ 20.00
Parking Tickets	\$ 30.00
Use & Occupancy	\$ 50.00
Police Reports	\$ 45.00

TOTAL DEPOSITS TO GENERAL FUND \$ 116,770.75

Deposits to Other Accounts

PLGIT	\$ 474.43
Non-Uniform Employee Pension Fund interest added to CD	\$ 2,809.15

TOTAL DEPOSITS TO OTHER ACCOUNTS \$ 3,283.58

TOTAL DEPOSITS TO ALL ACCOUNTS

\$ 120,054.33


\$1,919,698.34

Withdrawals

By Orders #1198 Street Light Fund	\$	4,257.28
By Orders #1493,1494 Recreation Fund	\$	92.01
By Orders #10041 Non-Uniform Employee Pension Fund	\$	402.27
By Orders #1018 Gasoline Tax Fund	\$	82,238.47
By Orders #8736-8782, 24160-24201	\$	83,356.61
TOTAL WITHDRAWALS	\$	170,346.64

Balance On Account - General Fund		
Checking	90,381.21	
Certificate	709,000.00	\$ 799,381.21
Balance On Account - Motor Equipment Fund		
Checking	1.00	
Certificate	84,680.98	\$ 84,681.98
Balance On Account - Street Light Fund		
Checking	2,652.51	\$ 2,652.51
Balance On Account - Gas Tax Fund		
Checking	45.57	
Certificate	297,931.65	\$ 297,977.22
Balance On Account - Liberty Fire Company		
Checking	1.00	\$ 1.00
Balance On Account - Recreation Fund		
Checking	2,017.62	
Certificate	23,604.61	\$ 25,622.23
Balance On Account - Library Fund		
Checking	1.00	\$ 1.00
Balance On Account - Non-Uniform Employee Pension Fund		
Checking	9,400.15	
Certificate	364,255.00	\$ 373,655.15
Balance On Account - Ambulance & Rescue Fund		
Checking	1.00	\$ 1.00
Balance On Account - Police Motor Equipment Fund		
Checking	1.00	
Certificate	47,780.39	\$ 47,781.39
Balance On Account - PLGIT Capital		
Investment	117,597.01	\$ 117,597.01
	Beginning Balances	\$ 1,919,698.34
	Less Withdrawals	\$ 170,346.64
	12/01/07 Balance	\$ 1,749,351.70

Respectfully Submitted


Florence M. Watts, Treasurer

November 30, 2007

POLICE PENSION FUND

Balance as of last report		\$503,466.77
Interest Added to PNC Certificate		\$ 3,963.16
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		\$507,429.93

Checking	5,001.00	
Certificate - PNC Bank	466,116.85	
Certificate - Phoenix Federal Bank	36,312.08	\$507,429.93

Respectfully submitted



Florence M. Watts, Treasurer

SEWER FUND #2

Balance as of last report	\$3,087,381.81	
Total Certificates Cashed	\$ 30,000.00	
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	\$3,057,381.81	\$ 3,057,381.81

Deposits

Sewer Rent	\$ 10,963.34	
Interest	\$ 15,157.88	
Deposit Certificate	\$ 30,000.00	
Sewer Certs	\$ 70.00	
Liens - Attorney Fees	\$ 250.00	
Liens Penalty	\$ 21.16	
Liens Cost	\$ 18.75	
Liens Interest	\$ 39.14	
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	\$ 56,520.27	\$ 56,520.27
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		\$ 3,113,902.08


Withdrawals

By Orders #5075-5096, #20793-20797	\$ 27,561.14
Debit-Commercial Loan Payment	\$ 40,055.58
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	\$ 67,616.72

Balance On Account

Checking	\$ 109,133.27	
Certificate	\$2,937,152.09	\$ 3,046,285.36
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		\$ 3,113,902.08

Respectfully submitted


Florence M. Watts, Treasurer

3. Robert A. Bealer Subdivision - Orchard Alley and Church Street.

Councilman McCarthy motioned to accept the letter from Robert A. Bealer granting Borough Council a 120-day extension to the statutory review period for his four-lot subdivision application located at Church Street and Orchard Alley which would revise the decision date to April 6, 2008. Councilman Watts seconded. Motion carried.

4. Review of the Bids for Refuse Collection.

The bid opening for privatizing the refuse collection in the Borough was held on Tuesday, November 27, 2007 at 2:00 p.m. The following bids were received for the bid opening.

	<u>2008 only</u>	<u>2008</u>	<u>2009</u>	<u>and or</u>	<u>2010</u>
1. J. P. Mascaro & Son	\$135,103.92	\$133,722.96	\$136,484.88		\$143,159.52
2. Waste Management Of PA Inc.	\$139,850.97	\$139,850.97	\$145,585.79		\$151,119.22
3. Eagle Disposal of PA Inc.	\$149,604.00	\$149,604.00	\$149,604.00		\$149,604.00
4. A.J. Blosenski, Inc.	\$163,989.00	\$163,989.00	\$172,188.45		\$180,797.87

Council members reviewed the bids and discussed the Borough's options to collect the refuse.

Councilman Bauman motioned to award a three (3) year contract to J.P. Mascaro & Sons for the years 2008, 2009, and 2010 to collect refuse in the Borough of Spring City. Councilman Watts seconded. **Voting yes:** Councilmen Trego, McCarthy, Bauman, Beard, Kratz, and Young. **Voting no:** Councilman Watts. By a 6-1 vote the motion carried.

NEW BUSINESS:

1. Motion to Deposit Borough Funds in 2008.

Councilman McCarthy motioned to approve the deposit of Borough funds at PNC Bank, Phoenixville Federal Bank & Trust, and PLGIT in 2008. Councilman Watts seconded. Motion carried.

2. Letter of Resignation.

Councilman Watts motioned to accept the letter of resignation submitted to the Borough by full time police officer, Matthew W. Stofflet. Councilman Kratz seconded. Motion carried.

President Trego stated that Borough Council will be taking a short recess and then go into Executive Session to discuss litigation matters.

President Trego called the regularly scheduled Council Meeting back to order.

READING OF THE PAYMENT OF THE BILLS:

GENERAL ACCOUNT: (OFFICE) Action Data Services, Inc. \$450.11; H.A. Berkheimer, Inc. \$432.66; Baer Romain, LLP \$763.48; Spring-Ford Business Association \$1,448.02; VERIZON \$64.70; AT&T \$17.87; T-Mobile \$44.69; Provident \$91.58; Staples \$43.98; P.A.W. \$18.93; The Mercury \$581.34; PECO \$443.96.

TOTAL: \$4,401.32. (**STREETS**) ; Nesley Equipment Company \$112.00; Norman A. Bean & Son, Inc. 164.28; Berks & Beyond \$2,232.00; Chester County Solid Waste Authority \$6,842.60; Robert E. Little, Inc. \$66.50; Mowrey-Latshaw \$119.63; AirGas \$21.18; Federal Signal Corporation \$23,992.85; CarQuest \$111.76; The Mercury \$591.98; Metropolitan Personnel, Inc. \$2,182.90; Baer Romain, LLP \$465.30; Spring-Ford Business Association \$2,846.67; Superior Diesel \$1,962.08; Commonwealth of PA \$35.00; NTA Inc. \$150.00; Eagle Disposal \$3,465.45; Provident \$21.77; The Plow Shop \$440.06; Oehlert Bros. Inc. \$1,211.61; PECO \$115.83. **TOTAL:** \$47,151.45. (**POLICE**) Crystal Springs \$25.98; Spring Cleaners \$22.50; Office Depot \$164.98; Traf-O-Texia System \$160.86; Spring-Ford Business Association \$6,651.77; Verizon \$210.14; P.A.W. \$651.96; Nextel \$49.36; Provident \$102.16; Reed Smith \$442.00; PA Bureau of Dog Law \$25.00; Davidheiser's, Inc. \$62.95; Markl Supply Company \$117.40; Krause Automotive \$189.01; Oehlert Bros. Inc. \$1,123.12. **TOTAL:** \$9,999.19.

SEWER ACCOUNT: M. J. Reider Associates, Inc. \$523.00; Crystal Springs \$6.75; Buckman's Inc. \$660.75; PA One Call System, Inc. \$11.70; Levengood's Septic \$1,575.00; BWM Ecological Services, Inc. \$7,850.00; EEMA \$5,475.03; Baer Romain, LLP \$2,596.02; Verizon \$70.40; AT&T \$22.07; Franc Environmental, Inc. \$360.00; Pipe Data View \$440.00; Deltronics \$5,127.25; Borough of Pottstown \$1,350.00; J.C. Ehrlich Company, \$38.00; C.E. Weiss \$100.00; P.A.W. \$358.13; PECO \$1,597.29; Oehlert Bros. Inc. \$118.20. **TOTAL:** \$28,279.59.

STREET LIGHTING FUND: PECO \$4,313.87. **TOTAL:** \$4,313.87.

BUILDING & PROPERTY FUND: Crystal Springs \$8.25; Office Depot \$127.12; RMC \$228.00; Coventry Property Services \$1,190.00. **TOTAL:** \$1,553.37.

PLANNING, ZONING & HOUSING FUND: Motley Associates, Inc. \$2,367.53. **TOTAL:** \$2,367.53.

INSURANCE FUND: Ron Black Agency \$419.00. **TOTAL:** \$419.00.

WORKERS' COMPENSATION FUND: Ron Black Agency \$5,935.25. **TOTAL:** \$5,935.25.

NON-UNIFORM EMPLOYEE PENSION FUND: Mockenhaupt Benefits Group \$325.00. **TOTAL:** \$325.00.

POLICE PENSION FUND: Mockenhaupt Benefits Group \$725.00. **TOTAL:** \$725.00.

ENGINEERING & CONSULTING FUND: URDC \$1,500.00; Motley Associates, Inc. \$825.00. **TOTAL:** \$2,325.00.

Councilman Watts motioned the bills be approved for payment as read. Councilman McCarthy seconded. Motion carried.

ANNOUNCEMENTS:

President Trego announced the following meetings are scheduled for December, 2007: **Planning Commission**, Wednesday, December 19, 2007; 7:00 p.m.; **Police Committee**, Thursday, December 20, 2007, 7:00 p.m.

The Christmas Tree Lighting Ceremony is scheduled for Saturday, December 15, 2007, 7:00 p.m. at the Cornerstone Building on New & Main Streets.

Councilman McCarthy motioned the meeting be adjourned as there was no further business to come before Borough Council. Councilman Watts seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse
Borough Administrator