

SPRING CITY BOROUGH COUNCIL MEETING

AUGUST 6TH, 2007 - 7:30 P.M.

President Trego called the meeting to order and led Council in the Pledge of Allegiance to the Flag.

The following members were present: Councilmen Trego, McCarthy, Watts, Beard, Young, Kratz, Bauman, Mayor Weiss, Solicitor Romain, Borough Administrator Rittenhouse, and Secretary DePaoli.

Councilman Watts motioned to approve the minutes of the July 2nd. 2007 council meeting. Councilman Kratz seconded. Motion carried.

MAYOR:

Mayor Weiss reported the following maintenance was performed on the police vehicles during the month. 2005 Ford - replaced the left front tire, plugged the spare tire, had warranty covered work performed on the vehicle due to the check engine light continually coming on. 2007 Ford - repaired the left rear tire.

The Mayor introduced new part-time officer, Nate Woodland to council members who was sworn-in as a part-time police officer on July 9, 2007 and is currently in training with the Department.

COMMUNICATIONS:

1. From John Trego, Fire Chief, Liberty Fire Company the monthly response calls report for June, 2007. The report lists 19 calls responded to as follows: East Vincent – 12, East Pikeland – 3, Phoenixville – 2, Montgomery County – 2.
2. From H.A. Berkheimer, Inc., the 2006 Earned Income Tax Audit Report prepared by Michael T. Nardone, Certified Public Accountant.

COMMITTEE REPORTS:

STREETS AND UTILITIES: Councilman Bauman gave the following Streets Department Report for the month of July, 2007. **TRASH DISPOSAL** - Fifteen (15) loads of refuse were hauled to the Lanchester Landfill in Honeybrook, PA. Sixteen (16) bulk trash pickups were requested.

RECYCLING - Three (3) loads of scrap metal weighing 920 pounds were transported to Phoenixville Scrap Company. Eagle Disposal submitted the 2007 second quarter residential curbside recycling tonnage report. Co-mingled materials and newsprint collected per month were as follows: April – 12.67 tons, May – 12.44 tons, June – 12.72 tons. **STREET WORK** - The crosswalk and yellow curbing painting was completed during the month. Routinely cleaned debris from the stormwater inlets at various locations throughout the Borough. **MAINTENANCE** - Trimmed trees at River Front Park, Brown Street and South Main Street. Mowed and trimmed grass on all Borough properties. Cut up and removed a fallen tree on S&K Street. Emptied the trash receptacles weekly at all of the recreation areas. Repainted the street signs at Cedar Street and Ridge Avenue. Installed a new swing seat at the Poplar Street Playground. Made repairs to the play set apparatus at Brown Street Park. Turned the leaf windrows at the leaf compost site on Gay Street. Assisted with the installation of two repaired pumps at the sewer plant. Performed routine greasing maintenance on the trash trucks and riding mower. The 1997 GMC Trash Truck was inspected during the month. (\$306.41)

SANITATION AND SURFACE WATER: Councilman Watts gave the following Wastewater Treatment Plant Report for the month of July, 2007. BWM reported there were no excursions or violations during the month of June, 2007. The average daily flow for the month was .282 MGD. The high flow for the month was .423 MGD. Sludge and grease is being removed from the plant on a regular schedule. The chlorine contact tanks are being cleaned on a weekly schedule, and the trickling filters are being cleaned daily. All pumps are being greased three (3) times per week. The relay switch was replaced at the Bridge Street pump station. A new sludge pump is being purchased (\$350.00). The primary tricking filter was taken out of service during the month for service on the bearings by Deltronics Corporation. PA DEP required the Borough to take daily samples while this filter was out of service and report the results to them. The primary filter was put back in service towards the end of the month (July 25, 2007). A preconstruction meeting was held with Eastern Environmental Contractors for the installation of the EQ Tank Project on July 24, 2007. During a U&O inspection for the sale of a property on Ridge Avenue, an illegal sump pump connection to the Borough's sewer line was found and the owners were instructed to disconnect this pump prior to an issuance of a U&O permit. Large amounts of grease are being observed at the plant. The Borough's code enforcement officer will be contacting the local restaurants that connect to the Borough's sewer lines to set up inspections at these establishments to check for compliance with the Borough's grease trap ordinance regulations. Council will be advised of the results of these inspections.

POLICE:

Councilman Kratz reported the police committee met on July 19, 2007. Mike Wynne, 401 Chestnut Street spoke with the committee regarding his concerns with the recent burglaries in his neighborhood. The committee also discussed the hiring of a new part-time officer, and additional police coverage during the second shifts on Thursday, Friday, and Saturday due to the high volume of calls and incidents.

Councilman Kratz read the following police report for the month of July, 2007. Complaints 258; burglary 2; theft 10; criminal mischief 12; traffic citations issued 37 of which 5 were for speeding; criminal arrests 11; accidents 7; parking tickets issued 5. **Assisted other departments as follows:** East Vincent 29 times (5 domestics, subject fell, 6 vehicle stops, 3 suspicious conditions, fire, noise complaint, assault, 3 suspicious vehicles, disturbance, 2 accidents, female subject in custody, dispute, suspicious persons, pedestrian stop, and disabled vehicle); Royersford 12 times (3 domestics, drunk person, Act 64 (drugs), 911 hang up, 2 vehicle stops, hit & run accident, 2 assaults, and accident); East Coventry 2 times (suspicious condition, and suspicious subject); Phoenixville 1 time (fight); East Pikeland 8 times (disturbance, building fire, injured subject, traffic stop, suspicious condition, vehicle stop, and 2 accidents). **Other departments assisting Spring City were as follows:** East Vincent 7 times (3 suspicious persons, 2 domestics, alarm, and medical emergency); East Coventry 4 times (mental health, domestic, and 2 suspicious persons); East Pikeland 3 times (drugs, 302 commitment, and suspicious person); Royersford 3 times (suspicious persons, fire, and drugs); Limerick 1 time (drugs); Phoenixville 1 time (suspicious person). **Mileage traveled during the month of July:** Car 14-1 (2005 Ford) 1,295 miles; Car 14-2 (2007 Ford) 2,178 miles which made a total of 3,473 miles. **Gas used during the month of July:** Car 14-1 (2005 Ford) 157.8 gallons, Car 14-2 (2007 Ford) 247.6 gallons which made a total of 405.4 gallons of gas used during the month.

FINANCE & ORDINANCE:

Councilman McCarthy reported the Finance & Ordinance Committee met on August 1, 2007 and discussed a detailed review of a comprehensive parking plan for Main Street in the Downtown Commercial District, an ordinance to address the allowable number of dogs per

residential unit, some of the agenda items for the Borough Council meeting, maintenance items addressed at the sewer plant (\$16,000.00 spent in July), action through the code enforcement officer to check on restaurants for proper usage of grease traps, a Penn Dot study for the traffic light at Main & Bridge Streets, and appointing a committee to discuss a new cable T.V. franchise agreement with Comcast.

ZONING, HOUSING & PROPERTY:

Borough Administrator Rittenhouse reported there were twelve (12) building permits issued during the month of July, 2007. Estimated cost of construction for the month of July, 2007 was \$187,000. Permit fees collected for the month of July, 2007 was \$1,488.25. Andy & Kristi Venezia, 201 Hall Street, new construction; Andy & Kristi Venezia, 201 Hall Street, plumbing; Andy & Kristi Venezia, 201 Hall Street, mechanical - heat; Andy & Kristi Venezia, 201 Hall Street, electrical; Joe Cotteta, 55 E. Bridge Street, air condition unit; Robin Waldschmidt, 103 S. Church Street, deck 16 x 10; Chester Kern, 272 New Street, retaining wall; Thomas Winnies, 513 Vincent Street, sidewalk; Robert Miller, 120 S. Wall Street, new floor boards on porch, Joe Cotteta, 55 E. Bridge Street, electrical, Joe Cotteta, 55 E. Bridge Street, plumbing, Joe Cotteta, 55 E. Bridge Street, renovations.

LIBRARY:

Councilman Young reported the Library Board met on July 17, 2007 and discussed property locations for a proposed new Library Building. He also noted the Board will be meeting with Borough Representatives on August 22, 2007, 4:00 p.m. to further discuss this matter.

REPORTS:

Administrator's Report..... Page 4
Tax Collector's Report..... Page 5
Financial Reports..... Pages 6 and 7
Sewer Fund & Police Pension Fund Reports.....Pages 8 and 9

Councilman Watts motioned the committee reports be approved as presented. Councilman Bauman seconded. Motion carried.

VISITORS:

Christina Turak, a business owner at 75 N. Main Street and a member of the Revitalization Committee, addressed Council with a request to hold a music fest event on Main Street from Hall to New Street on Saturday, October 6, 2007 from 10:00 a.m. to 4:00 p.m.

Council will take action on this matter under new business.

UNFINISHED BUSINESS:

1. Bid Tabulation for the Street Resurfacing Work.

The public bid opening for the 2007 street resurfacing work was held on Monday, July 30, 2007, 11:00 a.m. The following bids were received: Gorecon, Inc. - \$88,425.00; Floyd G. Hersh, Inc. - \$93,210.00; Reading Site Contractors - \$101,231.00. Council reviewed the bid tabulation sheet.

Councilman McCarthy motioned to award the 2007 Street Work Project to Gorecon, Inc. for the bid price of \$88,425.00 and to pay for the project with Liquid Fuels Funds and General Funds. Councilman Watts seconded. Motion carried.

ADMINISTRATOR'S REPORT FOR THE MONTH OF:

JUNE, 2007

The following figures represent the balance in each Department as appropriated in the 2007 Budget.

GENERAL GOVERNMENT

% UNSPENT

General Government	\$ 74,777.39	57%
Protection to Persons and Property	\$ 215,874.14	54%
Planning, Zoning and Housing	\$ 19,603.90	59%
Streets and Highways	\$ 214,874.70	55%
Street Repaving	\$ 92,500.00	100%
Parks and Recreation	\$ 21,868.56	97%
Insurance	\$ 54,770.00	100%
Street Lighting	\$ 22,665.77	47%
Library	\$ 12,500.00	100%
Liberty Fire Company	\$ 21,000.00	100%
Association Dues and Expenses	\$ 1,025.00	85%
Building and Property	\$ 24,746.00	93%
1% Tax Collection	\$ 3,148.70	38%
OPT Tax Collection	\$ 20.53	14%
Workers' Compensation	\$ 18,714.01	76%
Engineering and Consulting	\$ 18,715.00	71%
CRP Grant – Engineering	\$ 31,645.00	92%
<u>SEWER ACCOUNT</u>	\$ 331,352.01	54%

This report reflects all wages and bills paid through June 30, 2007.

Tax Collector's Monthly Report to Taxing Districts

For the Month of JULY , 20 07

 SPRING CITY Taxing District

	Real Estate	Interim/Other	Per Capita/Other	Other
A. Collections				
1. Balance Collectable - Beginning of Month	36,582.68	218.93	3,240.00	3,727.50
2A. Additions: During the Month (*)				
2B. Deductions: Credits During the Month - (from line 17)				
3. Total Collectable	36,582.68	218.93	3,240.00	3,727.50
4. Less: Face Collections for the Month	4,211.30	5.83	240.00	272.50
5. Less: Deletions from the List (*)				
6. Less: Exonerations (*)				
7. Less: Liens/Non-Lienable Installments (*)				
8. Balance Collectable - End of Month	32,371.38	213.10	3,000.00	3,455.00
B. Collections on Sale				
9. Face Amount of Collections - (must agree with line 4)	4,211.30	5.83	240.00	272.50
10. Plus: Penalties	421.15		24.00	27.43
11. Less: Discounts		.12		
12. Total Cash Collected per Column	A. 4,632.45	B. 5.71	C. 264.00	D. 299.93
13. Total Cash Collected - (12A + 12B + 12C + 12D)				5,202.09

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

REVISIONS

14. Amount Remitted During the Month (*)

Date	Transaction #	Amount	TOTAL ALL TAXES
7/6/07		951.16	
7/13/07		2,059.87	
7/27/07		2,191.06	
		Total	\$ 5,202.09

15. Amount Paid with this Report Applicable to this Reporting Month

Transaction #	\$
	\$ 5,202.09

17. List Other Credit Adjustments (*)

Parcel #	Name	Amount
		Total

18. Interest Earnings (if applicable) \$ _____

Shirley W. Shaffer
 Shirley W. Shaffer 7/30/07

TAXING DISTRICT USE (OPTIONAL)	
Carryover from Previous Month	\$ _____
Amount Collected This Month	\$ _____
Less Amount Paid this Month	\$ _____
Ending Balance	\$ _____

Tax Collector _____ Date _____

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.

Received by (taxing district): Spring City
 Title: Administrator Date: 8/6/07

I acknowledge the receipt of this report.
Dennis Rittenhouse

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of
business, July 31, 2007

Balance as of last report		\$1,744,424.04
Total of Certificates Purchased	+	10,000.00
		\$1,754,424.04

Deposits Sec'y Office - General Fund

Berkheimer Associates - EIT	\$ 14,222.41
Interest	2,498.72
Trash Collection Fees	34,712.31
County Fines	351.01
Realty Transfer Tax	3,868.99
Local Fines	913.85
Liens Interest	560.78
Liens Penalty	26.40
Liens Cost	75.00
Pavilion	20.00
Bulk Trash Pick Up	419.00
Sale Sub Div/ZNG Book	38.00
Recycling	71.00
Trash Certs	80.00
Lease Dwelling License Fees	4,932.00
Taxes	30,000.00
DCED Flood Plan Reimbursement	1,507.27
Building Permits	1,488.25
Parking Tickets	70.00
Use & Occupancy	100.00
Police Reports	75.00
TOTAL DEPOSITS TO GENERAL FUND	\$ 96,029.99

Deposits to Other Accounts

PLGIT - Interest	\$ 473.46
Recreation Fund-CAOSC Utility Lease Payment	4,411.63
Recreation Fund Interest added to CD	361.15
Gas Tax Fund Interest added to CD	5,492.57
Police Motor Fund Interest added to CD	736.47
TOTAL DEPOSITS TO OTHER ACCOUNTS-	\$11,475.28
TOTAL DEPOSITS TO ALL ACCOUNTS	-
	\$ 107,505.27
	\$ 1,861,929.31

Withdrawals

By Orders #1191 Street Light Fund	\$	2,978.05
By Orders #1011 Spring City Public Library		12,500.00
By Orders #1473,1474,1475,1476,1477,1478 Recreation Fund		4,180.90
By Orders #10037 Non-Uniform Employee Pension		402.27
By Orders #8528-8578, 23964-24000 General Fund		84,439.73
TOTAL WITHDRAWALS	\$	104,500.95

Balance On Account - General Fund		
Checking	68,974.10	
Certificate	649,000.00	\$ 717,974.10
Balance On Account - Motor Equipment Fund		
Checking	1.00	
Certificate	101,170.63	\$ 101,171.63
Balance On Account - Street Light Fund		
Checking	10,019.60	\$ 10,019.60
Balance On Account - Gas Tax Fund		
Checking	1.80	
Certificate	374,110.20	\$ 374,112.00
Balance On Account - Liberty Fire Company Fund		
Checking	1.00	\$ 1.00
Balance On Account - Recreation Fund		
Checking	2,375.50	
Certificate	23,430.40	\$ 25,805.90
Balance On Account - Library Fund		
Checking	1.00	\$ 1.00
Balance On Account - Non-Uniform Employee Pension Fund		
Checking	1,642.68	
Certificate	363,245.85	\$ 364,888.53
Balance On Account - Ambulance & Rescue Fund		
Checking	1.00	\$ 1.00
Balance On Account - Police Motor Equipment Fund		
Checking	1.00	
Certificate	47,780.39	\$ 47,781.39
Balance On Account - PLGIT Capital Reserve Fund		
Investment	115,672.21	\$ 115,672.21

Beginning Balances \$ 1,861,929.31

Less Withdrawals \$ 104,500.95

8/1/07 Balance \$ 1,757,428.36

Respectfully submitted
Florence M. Watts, Treasurer

Florence M. Watts

SEWER FUND #2

Balance as of last report	\$2,958,983.80	
Total of Certificates Purchased	\$ 120,000.00	
	<u> </u>	
	\$3,078,983.80	
Total Certificate Cashed	- 10,000.00	
	<u> </u>	
	\$3,068,983.80	\$ 3,068,983.80

Deposits

Sewer Rent	\$ 93,925.16	
Interest	\$ 8,395.09	
Interest on Liens	\$ 845.67	
Deposit Certificate	\$ 10,000.00	
Sewer Certs	\$ 90.00	
Sewer Connection	\$ 4,000.00	
Lien Cost	\$ 84.58	
Lien Penalty	\$ 40.24	
Lien - Attorney Fees	\$ 250.00	
EEMA-Violation Fine Refund	\$ 1,500.00	
PA One Call Refund	\$ 51.00	
	<u> </u>	\$ 119,181.74
		<u> </u>

\$ 3,188,165.54

Withdrawals

By Orders#4961-4990, #20775-20778	\$ 155,214.56
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Balance On Account

Checking	\$ 90,798.89	
Certificate	\$ 2,942,152.09	\$ 3,032,950.98
		<u> </u>
		\$ 3,188,165.54

Respectfully submitted

Florence M. Watts

Florence M. Watts, Treasurer

July 31, 2007

POLICE PENSION FUND

Balance as of last report \$ 497,018.35

Checking	1.00	
Certificate - PNC Bank	461,429.98	
Certificate - Phoenix Federal	35,587.37	\$497,018.35

Respectfully submitted



Florence M. Watts, Treasurer

2. Bid Tabulation for the Purchase of a New Pick-up Truck.

The public bid opening for the purchase of a 2008 Chevrolet Silverado 1500 was held on Monday, July 30, 2007, 2:00 p.m. Six bids were received, three of which were from Ford dealers for a Ford F-150 Model. Council reviewed the bid tabulation sheet.

Councilman Beard motioned to award the bid for the purchase of a 2008 Chevrolet Silverado 1500 to Sansone Chevrolet/Motors Fleet from Ocean, New Jersey for the bid price of \$16,039.00, pending verification of the bid document and specifications. Councilman Bauman seconded. Motion carried.

3. Robert A. Bealer Subdivision.

Councilman McCarthy motioned to accept the letter from Robert A. Bealer granting Borough Council another 120-day extension to the statutory review period for the Robert A. Bealer subdivision plan at 43 Orchard Alley, which would revise the decision date to December 8, 2007. Councilman Watts seconded. Motion carried.

NEW BUSINESS:

1. Appointment - Planning Commission.

Councilman McCarthy motioned to appoint Meredith Pigeon as a member of the Spring City Planning Commission for a four-year unexpired term ending June, 2009. Councilman Watts seconded. Motion carried.

2. Request for a Music Fest Event on Main Street.

Councilman Watts motioned to approve the request from the Revitalization Committee to hold a music festival event on Main Street on October 6, 2007 and to close the street accordingly to accommodate the event. Councilman Bauman seconded. Motion carried.

COUNCIL COMMENTS:

Councilman McCarthy commented on the high number of assistance responses by the Spring City Police Department to the East Vincent Police Department and where these assistance requests are coming from.

Councilman Kratz also questioned if all of the assistance calls were warranted.

READING OF THE PAYMENT OF THE BILLS:

GENERAL ACCOUNT: (OFFICE) Action Data Services, Inc. \$336.79; PECO \$608.76; Phoenixville Area School District \$321.90; H.A. Berkheimer, Inc. \$657.10; Shirley W. Shaffer, Tax Collector \$183.22; Baer Romain, LLP \$400.00; AT&T \$48.60; Sigel Insurance Group \$120.00; Spring-Ford Business Association \$1,448.02; VERIZON \$70.31; T-Mobile \$44.73; Provident \$91.58; P.A.W. \$18.48. **TOTAL:** \$4,349.49. (STREETS) Berks & Beyond \$2,305.25; Superior Diesel, Inc. \$306.41; Oehlert Bros. Inc. \$1,021.73; PECO \$83.65; CarQuest \$9.73; AirGas \$20.75; Chester County Solid Waste Authority \$6,294.21; Nesley Equipment Company \$30.98; Data Flo Plus \$215.90; Mowrey-Latshaw \$137.16; Spring-Ford Business Association \$2,846.67; Robert E. Little, Inc. \$6.90; Provident \$42.89; Wensel's Truck & Car Repair \$67.95; Bradley Tire Ltd. \$313.95; Eagle Disposal \$3,465.45. **TOTAL:** \$17,169.58. (POLICE) Spring Cleaners \$62.25; First Precinct Uniforms \$64.00; Oehlert Bros. Inc. \$1,135.35; Borough of Pottstown \$1,000.00; Krause Automotive \$247.89; Crystal Springs \$58.78; Spring-Ford Business Association \$6,651.77; Verizon \$206.56; Municipal Employers Insurance Trust \$696.04;

Provident \$102.16; Office Depot \$49.98; Staples \$99.30; Battery Zone \$157.50; Nextel \$48.53; P.A.W. \$651.96. TOTAL: \$11,232.07.

SEWER ACCOUNT: The Mercury \$51.21; PECO \$1,550.55; Oehlert Bros. Inc. \$93.76; P.A.W. \$259.60; Deltronics Corporation \$15,102.64; BWM Ecological Services, Inc. \$7,850.00; C.E. Weiss \$158.00; M. J. Reider Associates, Inc. \$1,382.00; Levengood's Septic \$4,725.00; Data Flo Plus \$226.90; EEMA \$4,839.30; PA One Call System, Inc. \$5.20; Borough of Pottstown \$1,980.00; Action Data Services \$319.01; Baer, Romain LLP \$720.02; AT&T \$17.61; Boninfante \$320.00; Crystal Springs \$6.75; J.C. Ehrlich Company, Inc. \$38.00; Verizon \$70.31; Buckman's, Inc. \$391.68; United Laboratories \$380.08. TOTAL: \$40,487.62.

STREET LIGHTING FUND: PECO \$4,800.77. TOTAL: \$4,800.77.

PARKS & RECREATION FUND: George Ely Associates, Inc. \$472.00; PECO \$17.01; Mowrey-Latshaw \$151.53; Potty Queen \$475.00; Tague Lumber \$300.00. TOTAL: \$1,415.54.

PLANNING, ZONING & HOUSING FUND: Mauger & Meter \$264.00; Baer, Romain, LLP \$95.50; Karasch & Associates \$216.25; The Mercury \$373.26; Motley Associates, Inc. \$2,424.20. TOTAL: \$3,373.21.

BUILDING & PROPERTY FUND: Norman A. Bean & Son, Inc. \$292.47; Crystal Springs \$24.19; Office Depot \$119.95. TOTAL: \$436.61.

COUNCIL DUES & ASSOCIATION FUND: Association of Mayors \$45.00. TOTAL: \$45.00.

WORKERS' COMPENSATION FUND: Ron Black Agency \$11,067.25. TOTAL: \$11,067.25.

ENGINEERING & CONSULTING FUND: Motley Associates, Inc. \$487.50. TOTAL: \$487.50.

Councilman Watts motioned the bills be approved for payment as read. Councilman Kratz seconded. Motion carried.

ANNOUNCEMENTS:

President Trego noted the following meetings in August, 2007: **PECO Drill** - Tuesday, August 7, 2007, 5:00 p.m.; **Planning Commission**, Wednesday, August 15, 2007, 7:00 p.m.; **Police Committee**, Thursday, August 16, 2007, 7:00 p.m.; **Finance & Ordinance Committee**, Wednesday, August 29, 2007, 6:30 p.m.

Councilman Watts motioned the meeting be adjourned as there was no further business to come before Borough Council. Councilman Beard seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse
Borough Administrator